

**MINUTES OF THE SPECIAL MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
November 27, 2017**

Convene Closed Session

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:30 p.m. in the Harbor High School Career Center, 300 La Fonda Avenue, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:00 p.m. in the Harbor High School Career Center, 300 La Fonda Avenue, Santa Cruz, CA.

Attendance at Meeting

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Kris Munro, Superintendent

Patrick Gaffney, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Welcome and Format

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

The Board of Education approved Item 6.2.4. New Business: Bartos Architecture Agreement for Bond Projects Program Management Services to immediately follow Item 6.2.1. New Business: Career Technical Education Grant Applications.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

1. MSP (Ranii/Vestal) 7-0, the Board of Education approved the Minutes of the Regular Meeting on November 8, 2017 as submitted.

6.1 Closed Session Actions

1. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA and the Board of Education provided direction on these matters.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

6.2.1. New Business: Career Technical Education Grant Applications

Facility Services Director Miller reported to the Board of Education regarding this matter. Mark Bartos from Bartos Architecture was also on hand to answer questions for the Trustees. Proposition 51 includes \$500 million to construct/modernize CTE facilities as well as purchase equipment on comprehensive high school sites. Joint Powers Authorities currently operating CTE programs may qualify for modernization funds. On August 23, 2017, the State Allocation Board approved \$125 million for the next Career Technical Education Facilities Program (CTEFP) funding cycle. Applications (PDF) are now being accepted through November 29th. This is a competitive grant process and applications must score at least 105 points for consideration of funding. SCCS will submit two CTE Proposition 51 Facility Program applications. These two applications are a joint effort to secure funds for a new building at Santa Cruz High School to house the Santa Cruz High Institute of Technology. The SCHS Institute of Technology would include a CTE Computer Science pathway as well as CTE pathways within the Arts, Media, and Entertainment CTE sector (e.g., Web Design, Digital Photography, & Video Production). SCCS will submit for additional Proposition 51 dollars for CTE Programs at Soquel and Harbor High Schools in future rounds of funding. There is no risk to applying for the grants. If SCCS receives the grants but decides on other construction options, we can turn them down. Following questions, comments and discussion, MSP (Vestal/Ranii) 7-0, the Board of Education approved the Career Technical Education grant applications.

6.2.4. New Business: Bartos Architecture Agreement for Bond Projects Program Management Services

Mr. Gaffney recommended approval of the agreement to appoint Bartos Architecture to provide supplemental program management services as a program advisor and to assist district staff as needed in implementing Measures A & B. Services will be provided on an hourly basis as needed for \$25-\$175 per hour, depending on the services required. During discussion, the Trustees requested quarterly expenditure reports for bond projects. At the conclusion of comments, questions and discussion, MSP (Shonick/Coonerty) 7-0, the Board of Education approved the agreement for Bond Projects Management Services with Bartos Architecture.

6.2.2. New Business: Approve Bond Oversight Committee Member(s)

Mr. Gaffney reported that, in conjunction with Education Code Section 15278 and with the Bylaws adopted by the SCCS Board, the Board is requested to approve the appointments of Steve Houser, John McKelvey, Kurt Meeker and William Tysseling to the Measures A and B Citizens Bond Oversight Committee as representatives of the community at large. Each member will serve a term of two years. The District is continuing to accept applications from interested parties for a representative of a taxpayer's organization. When a candidate is identified, their application will be brought to the Board for approval. During discussion, the Board of Education directed District Administration to move the meeting scheduled for November 28 to the following week, in order to publish the meeting agenda in accordance with Brown Act Requirements. Board Member Threet expressed concern regarding the thoroughness of extended community outreach in the applicant process and concern about selecting members who are spouses of district employees. Dr. Coonerty, Dr. Ranii and Board President Tracy-Proulx felt the District exercised due diligence. Dr. Perez-Granados suggested that, at the conclusion of this original committee two-year term, the District may provide a more comprehensive outreach process to select committee members from the largest possible community applicant pool. Following comments, questions and discussion, each of the BOC Committee Member Applicants were voted on separately, as follows:

Mr. Tysseling: MSP (Threet/Coonerty) 7-0, the Board approved this applicant.
Mr. Houser: MSP (Perez-Granados/Vestal) 6-1, the Board approved this applicant. Ms. Threet voted no.
Mr. Meeker: MSP (Vestal/Perez-Granados) 6-1, the Board approved this applicant. Ms. Threet voted no.
Mr. McKelvey: MSP (Vestal/Coonerty) 7-0, the Board approved this applicant.

6.2.3. New Business: Construction Projects Manager Job Description

Mr. Gaffney and Mr. Miller recommended approval of the job description. This position will provide leadership for our bond program and facilities department under the general direction of the Director of Maintenance/Operations/Transportation. The position will serve as a district liaison with school staff, architects, construction managers, contractors, related consultants, government agencies and other district administration. The position will support the strategic implementation of our Facilities Master Plan and our Bond Program. A Bond Organizational Chart and an Organizational Responsibilities document were presented to illustrate how overall bond program duties and responsibilities will be served. Following questions, comments and discussion, MSP (Coonerty/Perez-Granados) 7-0, the Board of Education approved the Construction Projects Manager job description.

6.2.5. New Business: Cen Con Construction Estimate

Mr. Miller reported that on 2/7/17, a large eucalyptus tree fell on portable classroom #9 and a storage building at Adult Education during a severe winter storm. An insurance claim is pending. As part of the work to replace the portable, it is necessary to disconnect the utilities from the existing building, demolish the damaged portable and connect the new portable when it is in place. Cen-Con Inc. has submitted a proposal to do this work following Monterey Bay Air Resources Board procedures and requirements. The cost of the work will be covered by the reimbursement from the insurance claim. Mr. Miller recommended approval of the estimate. MSP (Ranii/Coonerty) 7-0, the Board of Education approved the Cen Con Construction Estimate.

7. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting at 7:24 p.m.

Board Meeting Schedule Information

1. The Regular Meeting/Board Study Session: Budget Development on December 6, 2017, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
2. The Regular Meeting on December 13, 2017, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Annual Meeting of the Santa Cruz City Schools Finance Authority on December 13, 2017, will be held immediately following the adjournment of the Regular Board Meeting of December 13, 2017, in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting on January 17, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting/Board Study Session: District Goals, Resources & Alignment on January 31, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
6. The Regular Meeting on February 14, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

7. The Regular Meeting on February 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on March 7, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on March 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting on April 18, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting on April 25, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
12. The Regular Meeting on May 9, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
13. The Regular Meeting/Board Self-Evaluation/Study Session for the Budget: May Revise on May 23, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
14. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
15. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Deb Tracy-Proulx, President
Board of Education