

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
December 13, 2017**

Convene Closed Session

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:33 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:32 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

Attendance at Meeting

| | | |
|-----------------|-----------------------|----------------|
| Sheila Coonerty | Deedee Perez-Granados | Jeremy Shonick |
| Patty Threet | Deb Tracy-Proulx | Claudia Vestal |

Absent: Cynthia Ranii

Student Representative Alternate Bare, Harbor High School
Student Representative Werlin-Martinez, Santa Cruz High School

Kris Munro, Superintendent
Patrick Gaffney, Assistant Superintendent, Business Services
Molly Parks, Assistant Superintendent, Human Resources
Frank Wells, Assistant Superintendent, Educational Services
Members of the Audience

Welcome and Format

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

None

PUBLIC COMMENTS

None

SUPERINTENDENT'S AND STUDENT REPRESENTATIVES' REPORTS

Superintendent's Report

Superintendent Munro reported that this year, Santa Cruz City Schools has redesigned its Leadership Team meetings to support differentiated professional development and collaboration. A few of the meetings during the year are dedicated to looking at data and Local Control and Accountability Plan (LCAP) progress. The remaining meetings are dedicated to professional learning, including four groups meeting with the following professional learning focuses: Human Resources evaluation and supervision (Facilitator Molly Parks); difficult conversations (Facilitator Frank Wells); Visible Learning (Facilitators Julia Hodges & Mary Anne Robb); liberating meeting structures and design thinking (Facilitators Kristin Pfothner & Lsya Tabachnick). Superintendent Munro and Mr. Wells have had the pleasure and privilege of meeting with student focus groups for Local Control and Accountability Plans (LCAP) at each of the secondary schools. Although there is still one school left to visit, the results have been extremely positive, with informative suggestions for ways to address student support needs and other thoughtful recommendations as well. This month, the Special Education Community Advisory (SECA) Operations Committee reconvened; the committee will monitor the AB602 funding model changes and continue to look at efficiencies and needs in the Special Education Local Plan Areas (SELPA). As part of the grant for Multi-Tiered Systems of Support (MTSS), the County is providing technical assistance to assess our district systems and determine the focus of our work. The Superintendent thanked GSCFT President Carlson for attending the most recent meeting on December 6 with the Educational Services Team. Superintendent Munro thanked the Educational Services Team for the many hours they have put into the state training and self-assessment for MTSS. This work will help inform our annual Rtl/MTSS retreat days in February 2018. Tomorrow, GSCFT President Carlson, Assistant Superintendent Parks, Santa Cruz High School Librarian and site representative Zahela and Principal Kline are attending a regional California Labor Management Initiative (CLMI) conference to see how the region work is progressing and investigate how our participation might be helpful/useful to us. GSCFT President Carlson has also set up a meeting with consultants from ABC Unified in January 2018 to help us plan our February PAL (Partnership between Administration and Labor) Meeting.

Student Representative's Report

Student Representative Bare reported that almost everything at Harbor High School is geared towards Final Exams, which begin next week. There is also a blood drive next week.

BOARD MEMBERS' REPORTS

Board Members' Reports

Board Member Threet attended the Board Community Meeting at SCHS and the Press conference for the introduction of the COE Landed Program. Trustee Threet is hopeful that all district employees have the opportunity to investigate the program to determine if it is a "fit" for them. Ms. Threet attended an informative Next Generation Science Standards meeting. Board Member Threet also attended the "Dad's Basketball Tournament" at the Civic Auditorium, where teacher John Wilson's Dad was honored. Many thanks to all the folks who have dedicated so many hours of community service over a number of years to bring this fun event to our community. The Threet family had the opportunity to visit Capitola Village over the Thanksgiving weekend and enjoyed the caroling of the Soquel High School Choir. It was a great community event.

Board Member Vestal reviewed 39 Schools Plus grant applications and then met with the committee to decide which applicants would receive a grant. 26 grants were awarded, including several to Santa Cruz City Schools teachers. The Delta Charter High School board agenda was very full. The first interim budget was approved; Delta Principal Meeker provided an update on her annual goals; the Board received a report from the parent group representative; the Board discussed the success of Delta students taking Cabrillo classes; the Math Teacher provided a report on career guidance through the math program. The school has a very strong student leadership group this year and a student leader member has been invited to attend board meetings to share a student perspective.

Board Member Coonerty attended the Dual Immersion concert at DeLaveaga Elementary – all songs were presented in both English and Spanish – it was a wonderful experience. Next week Dr. Coonerty will continue her tradition of attending the Bay View Holiday party. Dr. Coonerty has been fielding calls and emails from parents asking for information about joining the Santa Cruz Education Foundation and other ways they can be involved in our schools. Trustee Coonerty is very pleased to see this increased interest from parents.

Board President's Report

Board President Tracy-Proulx attended the CSBA Delegate Assembly and Annual Conference during the last weekend in November. Last year, the Delegates were successful in lobbying for the repeal of the reserve cap and Board President Tracy-Proulx is looking forward to this year's lobbying efforts towards urging the Governor to release Proposition 51 funds for district use, and an emphasis on transparency and oversight of charter schools. All six gubernatorial candidates spoke to the Delegate Assembly. The Board President was honored to be asked by CSBA President Mike Walsh to serve on the planning committee for next year's conference.

APPROVAL OF MINUTES

1. MSP (Threet/Perez-Granados) 6-0, the Board of Education approved the Minutes of the Regular Meeting/Study Session on December 6, 2017 as submitted. Student Bare abstained from making a recommendation on this matter.

Consent Agenda

Board Member Shonick requested that Item 8.1.9.1. Contract: Clifford Moss – District Strategic Communications be pulled for a separate discussion and vote. Board Member Coonerty commented on how nice it was to see that Item 8.1.6. Out of State Field Trip to the Creating Change Conference was being funded entirely by the Queer Youth Task Force and is being submitted to the Board of Education tonight only for approval. Dr. Perez-Granados moved approval of the Consent Agenda, less Item 8.1.9.1. and consisting of: Item 8.1.1. Personnel Actions – *Certificated*; Item 8.1.2. Personnel Actions – *Classified*; Item 8.1.3. Purchase Orders, Quotes and Bids; Item 8.1.4. Warrant Register; Item 8.1.5. Budget Transfers; Item 8.1.6. Out of State Field Trip-Creating Change Conference; Item 8.1.7. Disposition of Surplus Property; Item 8.1.8. Lease/Leaseback Vendor for Soquel HS; Item 8.1.9.2.1. Agreement: Educational Services-CSA Oregon Shakespeare Festival to Harbor HS; Item 8.1.9.3.1. Educational Services/Student Services: CSA Maria Runciman-counseling for Salvadoran student refugees; Item 8.1.9.3.2. Educational Services/Student Services: CSA Debra Lane Ruskin-vision testing; Item 8.1.9.3.3. Educational Services/Student Services: CSA Shaha Moutafian-vision testing; Item 8.1.9.4.1. Educational Services/Special Education: APS Deborah Bell; Item 8.1.9.4.2. Educational Services/Special Education: APS Mark Burdick; Item 8.1.9.4.3. Education Services/Special Education: NPS Agreement-Alpine Academy; Item 8.1.9.5.1. Business Services: Agreement Dale Scott & Co.- continuing disclosure agreement; Item 8.1.9.5.2. Business Services: Agreement Climatec; Item 8.1.9.5.3. Business Services: Contract Addendum Kleinfelder-geotechnical services Soquel HS pool project; Item

8.1.9.5.4. Business Services: Contract Enego, Inc.-geotechnical services Soquel HS restroom and snackbar projects; Item 8.1.9.5.5. Business Services: Contract Infinite Campus-contract extension; Item 8.1.9.6. Revised Job Description: Construction/Facilities Project Manager; Item 8.1.9.7. Revised Salary Schedule: Classified Management. Dr. Coonerty seconded the motion. The motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados – Yes Shonick – Yes
Threet – Yes Tracy-Proulx Vestal – Yes

Students Bare abstained from making a recommendation on this matter.

Item 8.1.9.1. Contract: Superintendent: Clifford Moss Strategic District Communications

Mr. Shonick is pleased to approve this contract; however, he feels that a great deal of the district strategic communications will revolve around bond projects – can these charges be paid from bond measures in order to preserve general fund dollars? Mr. Gaffney will need to obtain an answer from legal counsel on this query. Mr. Shonick moved approval of the contract, with the friendly amendment that the District will consult with legal counsel to determine if the costs for district communications can be paid from both General Fund and Bond Measures Revenue, using a percentage determined by how much of the communications relates to each fund category. Ms. Threet seconded the motion. The motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados – Yes Shonick – Yes
Threet – Yes Tracy-Proulx Vestal – Yes

Students Bare recommended a yes vote on this matter.

Closed Session Items

8.2.1. Vote on Expulsion 04-17-18

MSP (Coonerty/Perez-Granados) 6-0, the Board of Education approved Expulsion 04-17-18 as submitted.

8.2.2. Report of Closed Session Actions

1. The Board of Education heard information on Expulsion 04-17-18 for a vote later this evening in Open Session.
2. The Board of Education received information about a final settlement agreement for OAH Case No. 2017081205 Special Education.
3. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
4. There was no information to present to the Trustees regarding Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957).
5. The Board of Education provided direction to District Negotiator Parks regarding labor negotiations with the GSCFT for 2017-18. (Govt. Code 54957.6)
6. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA and the Board of Education provided direction on these matters.
7. The Board of Education conferred with legal counsel regarding existing litigation (Govt. Code Section 54956.81) – Name of Case: Salles vs. Santa Cruz City Schools

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

8.3.1. PUBLIC HEARING: Textbook Sufficiency for the Elementary and Secondary Districts

Open: Board President Tracy-Proulx opened this Public Hearing at 6:51 p.m.

Report: Mr. Wells reported all schools have sufficient textbooks and materials.

Public Comments: None

Close: Board President Tracy-Proulx closed this Public Hearing at 6:51 p.m.

8.3.2. New Business: Resolutions 06-17-18 Textbook Sufficiency Elementary and 07-17-18 Secondary

Dr. Coonerty moved approval of Resolutions 06-17-18 Textbook Sufficiency ESD and 07-17-18 Textbook Sufficiency HSD and Ms. Vestal seconded the motion. The motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados – Yes Shonick – Yes
 Threet – Yes Tracy-Proulx Vestal – Yes

Student Representative Bare abstained from making a recommendation regarding this matter.

8.3.3. New Business: Budget Principles

Mr. Gaffney reported that at the May 2017 Board Governance meeting, the Trustees agreed to adopt budget principles to guide the budget development process. The Board has reviewed and revised the guidelines on two additional occasions. The budget guidelines are submitted this evening for adoption. MSP (Perez-Granados/Coonerty) 6-0, the Board of Education adopted the Budget Principles as submitted. Student Representative Bare abstained from making a recommendation on this matter.

8.3.4. New Business: 1st Interim Report

Mr. Gaffney and Finance Director Torr recommended approval of the 1st Interim Report, which will be submitted with a positive certification based on financial activity through October 31, 2017. The Report is based on the assumptions of the State Enacted Budget, which includes the Local Control Funding Formula “LCFF”. The District’s fund balance is projected to be \$9,085,655 in 2017-18. The reserve is projected to fall to \$7,223,671 in 2018-19, and current projections indicate that Santa Cruz City Schools will meet its required statutory reserve of 3.00% in all years through 2019-20. Following questions, comments and discussion, the Board of Education directed District Administration to provide a separate document for next year’s 1st Interim Report detailing the large dollar expenditures/movement between the Adopted Budget and the 1st Interim Report. MSP (Vestal/Coonerty) 6-0, the Board of Education approved the 1st Interim Report with a positive certification. Student Representative Bare abstained from a recommendation on this matter.

8.3.5. Staff Report: Bond Projects Expenditures Update

Mr. Gaffney introduced Mark Bartos from Bartos Architecture to report to the Trustees. Information included: Measures A B initial expenses (cost issuance); Measures A and B District Wide Allocations (program administration, management, contingencies, etc.); Measures A and B Budget History; a proposed Budget Reporting/Budget Revisions format; Measures A and B resources; program expenditures. Following the presentation, much of the questions, comments and discussion centered on messaging and communication to the public regarding projects. Some of the suggestions from the Trustees included signs (with pictures) at the school sites detailing project work and “before” and “after” photos on the district website. This report was informational in nature, and no actions were taken by the Board of Education regarding this matter.

*Note: Student Representative Werlin-Martinez arrived during this report.

8.3.6. New Business: Accept Donation from the Capitola/Soquel Little League Organization

Mr. Gaffney reported that the Capitola-Soquel Little League has requested the Board accept a donation to improve the field at Soquel High School that the Capitola/Soquel Little League has used for several years.

Enclosed in the Board packet is a copy of the Modification Work/Volunteer Approval Form. This generous donation will require no funding from the District. MSP (Threet/Vestal) 6-0, the Board of Education accepted the donation from the Capitola/Soquel Little League Organization. Students Bare and Werlin-Martinez abstained from making a recommendation on this matter.

8.3.7. New Business: CSBA Delegate Assembly Nominations

The Santa Cruz City Schools Board of Education may accept the names and resumes of any interested parties for inclusion in the 2018 CSBA Delegate Elections. Applications and resumes must be submitted to the CSBA no later than January 7, 2018. Ballots will be mailed to school boards for voting in February 2018 and elected delegates will attend meetings on May 19-20, 2018 in Sacramento, California and on November 29-29, 2018 in San Francisco, California. Current Delegate Tracy-Proulx was the only Trustee to express interest in the 2018 Delegate Assembly. MSP (Coonerty/Vestal) 6-0, the Board of Education nominated Deborah Tracy-Proulx to submit her Application and Biography forms to the District for submission to the CSBA. Students Bare and Werlin-Martinez abstained from making a recommendation on this matter.

8.3.8. New Business: SCCS Sunshine to SCCCE

Ms. Parks recommended approving the Santa Cruz City Schools 2017-18 contract proposals to the Santa Cruz Council of Classified Employees for sunshining. MSP (Perez-Granados/Coonerty) 6-0, the Board of Education approved the SCCS 2017-18 contract proposals to the SCCCE for sunshining. Student Representative Bare abstained from a recommendation on this matter; Student Werlin-Martinez recommended a yes vote on this matter.

8.3.9. New Business: Annual Board Organization

Superintendent Munro shared that each year in December, the Board of Education elects a Board President, Vice-President and Clerk of the Board in accordance with Board Bylaw 9100 Organization. To accomplish this, the Board holds a conversation to identify members potentially interested in serving as officers. Dr. Perez-Granados expressed her interest in serving as the Vice President for the upcoming term of office and Board Member Vestal expressed her interest in serving as President during the new term. No other Trustees expressed an interest in serving in the positions. MSP (Tracy-Proulx/Perez-Granados) 6-0, the Board of Education elected Trustee Vestal to serve as the Board President. MSP (Threet/Vestal) 6-0, the Board of Education elected Trustee Perez-Granados to serve and the Board Vice President. MSP (Tracy-Proulx/Coonerty) 6-0, the Board of Education elected Superintendent Munro to serve as the Board Clerk/Secretary.

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting at 8:05 p.m.

Board Meeting Schedule Information

1. The Annual Meeting of the Santa Cruz City Schools Finance Authority on December 13, 2017, immediately following the adjournment of the Regular Meeting on December 13, 2017, will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on January 17, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting/Board Study Session: District Goals, Resources & Alignment on January 31, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.

4. The Regular Meeting on February 14, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on February 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on March 7, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on March 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on April 18, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on April 25, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting on May 9, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting/Board Self-Evaluation/Study Session for the Budget: May Revise on May 23, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
12. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
13. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Deb Tracy-Proulx, President
Board of Education