

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
April 18, 2018**

Convene Closed Session

Board President Vestal called this Closed Session Meeting to order at 5:33 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Vestal called this Regular Meeting Open Session to order at 6:32 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

Attendance at Meeting

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Student Representative Daniella Werlin-Martinez, Santa Cruz High School

Absent: Student Representative Genesis Smith, Harbor High School

Kris Munro, Superintendent

Patrick Gaffney, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Frank Wells, Assistant Superintendent, Educational Services

Members of the Audience

Welcome and Format

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

None

PUBLIC COMMENTS

Students Jazmin Gonzalez and Daisy Estrada spoke on behalf of the Senderos organization to invite the Trustees and everyone in the community to the Guelaguetza on May 20. This year's event will take place at San Lorenzo Park and celebrate the 13th time the Oaxacan community has shared their culture, food, music and history with the larger Santa Cruz community. Ms. Gonzalez and Ms. Estrada thanked the Trustees and District Administrators for their continued support of this important cultural event. SCCCE President Chacanaca provided the Trustees with a copy of the Personnel Commission rules. Mr. Chacanaca stated that the Compensation Study completed by the Ewing Company for the District this year included

recommendations that four positions within his unit should be reclassified on the salary schedule. The Personnel Commission made this recommendation; however, the Superintendent has interpreted the Personnel Commission rules differently than Mr. Chacanaca and feels the compensation for these four positions should be a part of the negotiations process with the SCCCE. Mr. Chacanaca believes the rules imply that the Personnel Commission should appoint the salary for these positions, and that these rules were followed during the last SCCS Compensation Study process in 1998. Classified Personnel Director Houser shared that Mr. Chacanaca had previously approached her regarding the new salary schedules for the four positions – but she did not feel the rules were clear. Phone calls were made by District Administration for counsel on this matter, and the inquiries asserted that these salaries need to be negotiated. Both District Legal Counsel and State Personnel Commission Leaders explained that the Commission makes a recommendation on the compensation study and then it is negotiated. Ms. Houser reported that the Personnel Commission did recommend that each of the four positions should have the salary schedule elevated to at least the median salary, and that two positions should be moved to a salary above the median.

SUPERINTENDENT’S AND STUDENT REPRESENTATIVES’ REPORTS

Superintendent’s Report

Superintendent Munro has spent a significant amount of time since the last meeting participating in the hiring process for the 2018-19 Administrative vacancies, including, but not limited to: panel interviews; job related task sessions; second interviews for final candidates with Cabinet; site visits. This has been an excellent investment of time and the Superintendent is very pleased to welcome several new Santa Cruz City Schools Team Members: Dorothy Abreu-Coito was appointed as the Assistant Superintendent of Educational Services effective July 1, 2018; Greg O’Meara was appointed as Director of Student Services effective July 1, 2018; Casey O’Brien was appointed as Principal of Branciforte Middle School effective July 1, 2018; Michelle McKinney was appointed as Assistant Principal at Branciforte Small Schools effective July 1, 2018; Lisa Storer was appointed as High School Summer Principal for the 2018 summer school program. Superintendent Munro reported that some folks may have read the recent Grand Jury Report regarding the County Wide Schools Threat Assessment Plan/Training Program. The County has resubmitted some information to the Grand Jury to more correctly represent the past training and current planning for all county districts. The Superintendent has spent time reviewing the Grand Jury report, as well as considering next steps for Santa Cruz City Schools. Santa Cruz City Schools has already planned trainings for the 2018-19 school year, and will continue to implement, review and collaborate with neighbor districts and agencies. The Superintendent has had ample opportunity to maintain strong communication and partnership with our diverse community at the following events over the last two weeks: Greater Opportunities for Adult Learning (GOAL) – Adult Education Consortium Retreat on April 9; the Santa Cruz County Trustee Dinner on April 9; the Queer Youth Leadership Award judging on April 16; the Santa Cruz City Schools Board Community Meeting on April 17. Superintendent Munro concluded her report by encouraging everyone to save the date of May 20 for the annual Guelaguetza celebration – it is always a wonderful day!

Student Representative’s Report

Santa Cruz High School Seniors are getting ready for graduation. Students are working with administration to see how they can wear cultural stoles and other attire. There is ongoing organization for the “Day of Silence” on April 27.

BOARD MEMBERS’ REPORTS

Board Members’ Reports

Board Member Threet attended a monthly meeting with the Superintendent at Santa Cruz High School – it is always a pleasure to be on the Santa Cruz HS campus. Trustee Threet thanked the Santa Cruz County Office of

Education for the April 9 dinner event; Mr. Tuck shared his ideas about moving education to the forefront in our state. This dinner event provides an opportunity to meet other county representatives, which is always interesting. One individual shared that her student, after attending a wonderful Open House event, decided to attend Harbor High School and has found a home there.

Board Member Coonerty attended the County Office of Education dinner event on April 9, and is hoping for an opportunity to hear from the other candidates vying for the office of State Superintendent of Schools as well. It was a wonderful opportunity to meet other county Trustees and an enjoyable evening. Dr. Coonerty attended the district LGQBT Task Force meeting and is delighted that this committee has chosen to continue their work in our district as they have very impressive goals. The task force is comprised on teachers, parents and administrators. Dr. Coonerty reminded everyone that the film “Race to Nowhere” will be shown again on Sunday, April 22, 4:00 p.m., at Santa Cruz High School – and she urges everyone to see it.

APPROVAL OF MINUTES

MSP (Ranii/Coonerty) 7-0, the Minutes of the Regular Meeting on March 28, 2018 were approved as submitted.

GENERAL PUBLIC BUSINESS

Consent Agenda

Prior to the vote on the Consent Agenda, Ms. Threet shared that she wanted to ensure that the public understands that the district Williams Complaint form is an opportunity for the public to address any lack of resources and/or facilities at school sites – it is not only about books. Ms. Tracy-Proulx moved approval of the Consent Agenda, consisting of: Item 8.1.1. Personnel Actions – *Certificated*; Item 8.1.2. Personnel Actions – *Classified*; Item 8.1.3. Purchase Orders, Quotes and Bids; Item 8.1.4. Warrant Register; Item 8.1.5. Overnight Field Trip: Santa Cruz HS; Item 8.1.6. Williams Quarterly Report; Item 8.1.7. Wellness Committee Report; Item 8.1.8. Disposition of Surplus Property; Item 8.2.1. Educational Services/Special Education-MOU’s with neighboring districts for Special Education services; Item 8.2.2. Business Services: Contract w/Ed Files – digitize District records; Item 8.2.3. Business Services/Facilities-Contract w/Grade Break Engineering for services @ Harbor HS; Item 8.2.4. Westlake ES: Agreement with Peace United Church for parking spaces; Item 8.2.5. Business Services/Facilities: Contract with Elite Interactive Solutions for Harbor HS security system; Item 8.3.1. Bond Projects Agreement: Waterproofing Associates-roofing at Natural Bridges; Item 8.3.2. Bond Projects Agreement Change Order: Waterproofing Associates-roofing at Natural Bridges; Item 8.3.3. Bond Projects Change Order: Ifland Survey-Soquel HS; Item 8.3.4. Bond Projects Proposal: M3 Environmental Consulting-abatement oversight for Mission Hill MS; Item 8.3.5. Bond Projects Agreement: Roofing & Solar Construction-Harbor HS roofing. Dr. Perez-Granados seconded the motion. This motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx-Yes	Vestal – Yes	

Student Werlin-Martinez recommended a yes vote on this matter.

Closed Session Items

8.4.1. Vote on Expulsion 11-17-18

Ms. Tracy-Proulx recommended the approval of Expulsion 11-17-18 as submitted and Dr. Perez-Granados seconded the motion. This motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx-Yes	Vestal – Yes	

8.4.2. Report of Closed Session Actions

1. The Board of Education heard information about Expulsion 11-17-18 in order to vote on this matter later in the meeting.
2. The Board of Education rejected a property liability claim.
3. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
4. There were no updates regarding Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957).
5. The Board of Education heard an update from and provided direction to Ms. Parks regarding negotiations with the SCCCE for 2017-18.
6. The Board of Education discussed one case of a complaint against an employee.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

8.5.1.1. Staff Report: LCAP Update: Response to Intervention (Rtl) - Academic

Elementary Curriculum Director Hodges and Secondary Curriculum Director Robb were joined by District Rtl Coordinators Golder, McDowell, Nixen and Wanless to present this information to the Trustees. Santa Cruz City Schools has been using the Response to Intervention (Rtl) framework over the past five years as a means to ensure that ALL students are making academic progress. Our purpose and goal in using the Rtl framework is to use a data-based systematic process to provide the necessary supports at the right time to the right students to ensure ALL student are academically successful. Rtl Coordinators work with teachers, administrators, and counselors to ensure that students who are not successful in their class(es) are provided with evidence-based targeted interventions in their areas of need. Following the presentation, Trustees asked questions, made comments and had discussion. This report was informational in nature, and no actions were taken by the Board of Education regarding this matter.

8.5.1.2. Staff Report: Multi-Tiered Systems of Support (MTSS)

Elementary Curriculum Director Hodges and Secondary Curriculum Director Robb were joined by District middle school Principals Pfothenauer and Mekis and District Math Teachers O'Neil and Shafer to present this information to the Trustees. MTSS or Multi-Tiered Systems of Support, is an integrated, comprehensive framework that aligns academic, behavioral, and social-emotional learning in a fully integrated system of support for the benefit of ALL students. MTSS offers the potential to create needed systematic change through intentional design and redesign of services and supports to quickly identify and match to the needs of all students. In 2017, Santa Cruz City Schools applied for and received a grant to participate in the first cohort of the California State Multi-Tiered Systems of Support, or MTSS. Two schools, Gault and Branciforte Middle School, attended trainings in the 2016 - 2017 school year and are designated Knowledge Development Sites or demonstration sites. At the MTSS retreat, we completed a self-assessment to rate ourselves in each of the six components of an effective district system - shared beliefs, vision and mission; teaching, learning, and assessment; leadership and governance; professional development for all; infrastructure alignment (data and access to resources); and clear and collaborative relationships. From the self-assessment, we identified that our most pressing needs. We then studied our district data to identify our priorities. Data examined included the following: CAASPP results in English Language Arts and Mathematics, by

subgroup; Elementary and Secondary English and Mathematics grades, by subgroup; students leaving our district before graduation; Elementary and Secondary suspensions, by subgroup; performance of Ever ELs on CAASPP; EL students at risk of becoming Long Term English Learners. Following our data dive, sites looked at their list of initiatives and identified those that aligned to our strategic focus areas and evaluated the impact those initiatives are having on students. The Superintendent committed that the central office team would take the input from the retreat participants along with the input from our stakeholder surveys and meetings to inform our next steps. An MTSS team of Educational Services Directors, Cabinet and one principal from each grade span, then took the recommendations from the retreat days and began the process of aligning resources to recommendations. Following the presentation, the Trustees asked questions, made comments and had discussion. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

RECESS: Board President Vestal called for a short recess @ 8:25 p.m. Student Representative Werlin-Martinez left the meeting at this time.

RECONVENE: Board President Vestal reconvened the meeting @ 8:40 p.m.

8.5.1.3. New Business: Approve LCAP Budget & Staffing

Curriculum Directors Hodges and Robb reported to the Trustees regarding this matter. Each year our district is charged with creating and implementing a Local Control Accountability Plan (LCAP), which focuses on closing the achievement gap by targeting 3 specific groups of students: English Learners (ELs), Foster Youth, and students from Low Income (LI) households. Our district is currently in Year 1 of implementing a three-year LCAP that was approved by the SCCS Board in June 2017. As part of the LCAP process, each year SCCS engages stakeholders (students, parents, teachers, staff and administrators) to review, make suggested revisions, and give input into the SCCS LCAP. This year we used an additional process, an MTSS retreat, to engage teachers, counselors, coaches, RtI Coordinators and administrators from each school site to give meaningful input into how we close the achievement gap at each grade span in relation to our four strategic focus areas: Literacy, Mathematics, English Learner Progress, and School Connectedness. The District Advisory Committee (DAC), parent leader dinner meetings, parent LCAP survey, student LCAP survey, student LCAP focus groups, and staff LCAP survey have also contributed to refining our LCAP. The additional programs/positions are funded through the reduction of LCAP-funded positions that are not in direct alignment with our four strategic focus areas and through increases in supplemental dollars that the district will receive through full funding of the Local Control Funding Formula in 2018-19. The LCAP timeline does not align well with staffing timelines and our need to recruit the best possible team to serve our students. Consequently, the LCAP budget is being brought to the Board for approval ahead of the full document to support effective staffing. District staff recommends approval of the LCAP budget and staffing. Following Trustee questions, comments, discussion and public input, MSP (Ranii/Tracy-Proulx) 7-0, the Board of Education approved the LCAP Budget & Staffing as submitted.

8.5.3.1. New Business: Revised Classified Job Descriptions-1st and/or Final Reading

Ms. Parks reported that Ewing Consultants recently completed a Classification and Compensation Study that included revising 75 SCCS classified job descriptions. Throughout that process, employees and supervisors were given the opportunity to provide input through questionnaires and interviews. After Ewing Consultants finalized job descriptions, the Personnel

Commission and Human Resources continued to accept feedback for employees and make appropriate revisions. 39 job descriptions are now ready for approval. These draft job descriptions have been posted on the Personnel Commission web site and employees have been given a link to this site. The Personnel Commission approved these job descriptions at their last meeting on April 10, 2018. The remaining 36 job descriptions will be ready for approval before the end of the year. Ms. Parks recommended approval of the job descriptions submitted tonight. Following Trustee questions, comments, discussion and public input, MSP (Tracy-Proulx/Threet) 7-0, the Board of Education approved the revised job descriptions for 1st Reading.

8.5.3.2. New Business: Approve Sunshining SCCCE to SCCS

Ms. Parks reported that the Santa Cruz City Council of Classified Employees contract proposals are being submitted for sunshining in accordance with the Employees Relations Act for public notice of contract proposals before official negotiations may begin. Ms. Parks recommended that the Board Members vote to receive the proposals as submitted. SCCCE President Chacanaca shared that the bargaining unit looks forward to negotiations with the District. MSP (Threet/Perez-Granados) 7-0, the Board of Education received and SCCCE proposals to SCCS for sunshining as submitted.

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 9:46 p.m.

Board Meeting Schedule Information

1. The Regular Meeting on April 25, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on May 9, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting/Board Self-Evaluation on May 23, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
4. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Claudia Vestal, President
Board of Education