

GAULT SCHOOL COMPREHENSIVE SCHOOL SAFETY PLAN EFFECTIVE DATES 2015-16

 Gault Elementary
 School/Site
 Gault Elementary School

 Amariah Hernandez
 Principal/Administrator

| Plan Developed By | Title |
|--------------------------|------------------------------------|
| Amariah Hernandez | Principal |
| Claudia Riege | Teacher/ Safety Coordinator |
| Ebby DelaMora | Classified Employee |
| Moises Mena | Custodian |
| Katy Scowcraft | Teacher (PBIS Team) |
| Lacie Wheeler | Teacher (Site Council) |
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Public Hearing Date
 February 11, 2015

Date Adopted by School Site Council February 11, 2015

Santa Cruz City School District COMPREHENSIVE SCHOOL SAFETY PLAN 2015-16

Gault Elementary School/Site

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COMPREHENSIVE SCHOOL SAFETY PLAN 2015-16 MEMBERSHIP

Gault

| School Site Council or Delegated School Safety Planning Committee Members | Principal or designee | Classified Employee | Teacher Rep. of Cert. Employees | Parent | Law Enforcement | Other School Staff | Community Representative | Student | Other (specify) |
|---|-----------------------|---------------------|---------------------------------|--------|-----------------|--------------------|--------------------------|---------|-----------------|
| Date: | (B) | (C) | (D) | (E) | (F) | (G*) | (H*) | (I*) | (J*) |
| (A) | | | | | | | | | |
| 1. Amariah Hernandez | X | | | | | | | | |
| 2. Ebby Della Mora | | X | | | | | | | |
| 3. Lacie Wheeler | | | X | | | | | | |
| 4. Isabelle Tuncer | | | | X | | | | | |
| 5. Jolene Kemos | | | | X | | | | | |
| 6. Rina Natkin | | | | X | | | | | |
| 7. Kenee Houser | | | X | | | | | | |
| 8. Moises Mena | | | | | X | | | | |
| 9. Katy Scowcraft | | | | X | | | | | |
| 10. | | | | | | | | | |
| 11. | | | | | | | | | |
| 12. | | | | | | | | | |
| 13. | | | | | | | | | |
| 14. | | | | | | | | | |

VISION STATEMENT:

Gault is a safe and nurturing community that academically challenges students to become inspired life long learners and creative problem solvers.

COMPREHENSIVE SCHOOL SAFETY PLAN 2015-2016 DATA ANALYSIS

Gault Elementary School

| Data Source | 2014-15 |
|----------------------|----------|
| SWIS data | |
| Suspensions | 0 |
| Expulsions | 0 |
| Local Crime data | |
| Other Community data | |
| UMIRS/Other | |

Conclusions from Data:

The number of suspensions dropped during the past year due to our continuation of PBIS. We have had a total of 0 students suspended. We continued the CICO (Check In Check Out) program. This is a school wide contract that 9 students had for part of the year. The results of the CICO were positive in changing the targeted behaviors, as we saw less students referred to the office. We have established rules and guidelines for the various parts of the school and these have been the same for the past four years. Additionally we have had assemblies regarding school rules and playground etiquette. All teachers in all grade levels are teaching the second step curriculum that support skills for academic and social success in the classroom and home. Gault students are able to tell you what the Gault Good to Greats are and examples of how we follow them. We also had a part time counselor and counselor intern who was able to do conflict resolution, small social groups and work one on one with students so issues got solved and did not turn into greater discipline issues.

The referrals to the office have reduced significantly over the past couple of years. We attribute the reduction to our work as a staff to build stronger relationships with students, build our capacity to keep students in the classroom for minor discipline issues, and our work on positive discipline. Playworks during morning and lunch recess time has also helped reduce referrals from the playground.

As a Tier 3 intervention, we added a behavior aide. The aide was assigned to the five students who had the most behavior referrals. The aide provided behavior and academic support for thirty minutes to one hour per day per student. The data show changes in behavior for 4 of the 5 students.

This January 2015 Gault School was burdened with a series of notes left on our campus. The notes were lewd in sexual content. The Santa Cruz Police Department took an active role in investigating the notes and we added First Alarm Security to monitor our campus at night. These incidents have prompted a greater sense of needed safety measures at our site including monitoring gates and visitor badges.

COMPREHENSIVE SCHOOL SAFETY PLAN 2015-2016

DATA ANALYSIS, continued

Gault

List Data Sources Reviewed and How the Data Determined the Goals: surveys, focus groups, discipline, and attendance.

Suspension Report
Discipline Record
Attendance Reports
PBIS team input

Areas of Pride and Strength (include school programs and practices that promote a positive learning environment).

Counseling Program
School-wide guidelines (continued for 4 years with consistency)
Positive Behavior Intervention Support-continuous work with the program in meeting the needs of students and staff
Playworks- Coach on the playground
CICO
ASES
PIP
Walk to Read
El Sistema
Art classes
Second Step Curriculum

COMPREHENSIVE SCHOOL SAFETY PLAN 2015-2016

Component I

| Component I: People and programs (Have at least one goal, measurable objective and activity for each component) | | | | |
|--|-----------------------------------|--------------------------------|---------------------------|---|
| By February 2016, the number of overall referrals, as documented in SWIS, will decrease by 20% from 62 referrals to 40. | | | | |
| Action Steps | Person Responsible | Resources | When | Progress Indicators |
| Collect Behavior Tracking Forms Weekly | Amariah, Principal | | Review every Monday | Designated place to receive referrals, monitor them and give to attendance clerk |
| Input Behavior Tracking Forms and Office Referrals into SWIS weekly | Attendance clerk, SWIM data input | Part of attendance clerk hours | | Data is inputted weekly |
| PBIS team will review SWIS data monthly and share with staff | PBIS Team | Time | PBIS meetings | Based on data, the PBIS team makes decisions for student behavior on a Tier 1 level |
| COST team will review data bimonthly | COST TEAM | | COST team meeting monthly | Based on data, the COST team makes decisions for student behavior plans and needs at a TIER 2 level |
| Principal will work with Student | Amariah | | | |

| | | | | |
|---|---|--|--|--|
| Services Director to identify research based strategies or programs to address areas of need identified by SWIS data. | Hernandez, Principal, Director of Student Services Eileen Brown | | | |
|---|---|--|--|--|

COMPREHENSIVE SCHOOL SAFETY PLAN 2015-2016

Component II – Place

Gault

School/Site:

| Component II: People and Programs (Have at least one goal, measurable objective and activity for each component) | | | | |
|---|------------------------|---|----------------------|--|
| Goal #1 | | | | |
| By September 2015 100% of certificated and classified staff will wear photo identification badges during work hours. | | | | |
| Action Steps | Person Responsible | Resources | When | Progress Indicators |
| Order break away lanyards | Ebby, School secretary | GPTA will fund (Amariah submit funding request) | March 2015 | Lanyards delivered |
| Order photo I.D. badges | Ebby, School secretary | Part of school wide photo package | March 2015 | Photos taken and inventoried |
| Roll out at certificated staff meeting, explain rational and expectation | Amariah, Principal | Staff meeting time | April 2015 | Staff wears badges |
| Random Audits | Amariah | Time | May and Fall of 2015 | Check to see staff wearing badges, be sure all new staff have them as well |

COMPREHENSIVE SCHOOL SAFETY PLAN 2015-2016 COMMUNICATION OF THE PLAN

Gault

School/Site

| | |
|---|---|
| <p>Method for Communicating Plan and Notifying Public: <i>Ed Code 32288</i></p> | <p>Date of Public Hearing:</p> <p>Site of Public Hearing: Gault Elementary The School site council or school safety planning committee shall notify, in writing, the following persons and entities, if available, of the public meeting:</p> <ul style="list-style-type: none"> • Representative of the local school employee organization • A representative of each parent organization at the school site, including the parent teacher association and parent teacher clubs • A representative of each teacher organization at the school site • All persons who have indicated they want to be notified |
| | <p>The School site council or school safety planning committee is encouraged to notify, in writing, the following persons and entities, if available, of the public meeting:</p> <ol style="list-style-type: none"> a. A representative of the local churches b. Local civic leaders c. Local business organizations d. In order to ensure compliance with this article, each School District or County Office of Education shall annually notify the State Department of Education by October 15 of any schools that have not complied with <i>Ed Code 32281</i> |
| Review of Progress for Last Year | Name: Amariah Hernandez Date: 2/11/15 |
| Law Enforcement Review | Name: Date: |
| Site Council Approval | Name: Lacie Wheeler Date: 2/11/15 |
| School Board Approval | Name: Date: |

COMPREHENSIVE SCHOOL SAFETY PLAN 2015-2016

EVALUATION OF THE PLAN

How was the previous plan monitored?

The plan was monitored by observation, data collection and staff input. Site Council also discussed school safety, appearance and further improvements that are needed. The PBIS committee continued to meet to work on the CICO process. Our school counselor was also able to monitor the effectiveness of the CICO plan and other interventions. Nine students were referred to CICO.

What progress was made on Component 1 (People and Programs)?

The PBIS committee continued to meet to work on the CICO process. Our school counselor was also able to monitor the effectiveness of the CICO plan and other interventions. 9 students were referred to CICO. All of the CICO students participated in CICO weekly. The number of referrals for those students decreased. Of the 9 students none were assigned to CICO for the 2015 spring semester.

What progress was made on Component 2? (Place / Physical Environment)

The playground has become a much safer and more productive place for students. We reduced our office referrals by 50% over the past year from the playground. For the students who were referred we were able to discuss the situation with the students in a fair way that they could understand and learn how to change behaviors.

Safe Ingress and Egress

Students arrive/leave via Effey St, Broadway, Seabright and Sumner. Students are dropped off either immediately in front of school or on one of the side streets (white zone) some parents park and escort their children on to campus. There is a crossing guard at the corner of Seabright and Broadway. Supervision is available at 8:00 before school and there is no after school supervision.

Emergency Drills

| Type | Elementary |
|------------|----------------|
| Fire | 1 per month |
| Earthquake | 4 times / year |
| Lockdown | 4 times / year |

Call Tracing

Call tracing procedures currently not available.

Mandated Reporters

Annual staff training regarding referrals to Child Protective Services will be conducted in September, 2015.

Risk of Harm Protocol

Annual staff training regarding implementation of Risk of Harm Protocol was conducted via on-line safety trainings.

ID Badges

Principal and principal-designee do not currently have ID badges.

Keys

Duplicate set of keys or duplicate master keys that can open every space on campus are available on campus. They are stored in the main office.

Safe School Requirements

Safe School Requirements are posted in every classroom.

Interpreters

Interpreters on staff are as follows:

| <u>Name</u> | <u>Language</u> |
|---------------------|-----------------|
| Ebby Della Mora | Spanish |
| Susana Brown | Spanish |
| Victoria Barrientos | Spanish |
| Candi Ledwich | Spanish |
| Isai Baltezar | Spanish |

| | |
|-----------------|---------|
| Myra San Juan | Spanish |
| Efrain Espinoza | Spanish |
| Maritza Turbin | Spanish |
| Daniel Bickham | German |

Annually Updated Attachments

- School rules
- Emergency Organizational Chart
- Emergency Team List
- Evacuation Map(s)
- Emergency Telephone Tree
- Emergency Response Responsibilities document
- Safe School Plan Sign-off Sheet
- Minutes of Site Council or Safety Committee showing approval of the Plan

Standing Attachments

- Risk of Harm Protocol
- Suspension and Expulsion Policy
- Child Abuse Policy
- Sexual Harassment Policy
- Tobacco Policy
- Substance Abuse Policy
- Procedures for notifying teachers about dangerous students
- Evacuation Tracking System (for tracking students into and out of a re-unification site) System will include delineation of responsibility for taking student health information and medication to the evacuation site.
- Plan for proper maintenance and use of Restraining Orders