

WESTLAKE ELEMENTARY SCHOOL

CLYDE CURLEY, PRINCIPAL

COMPREHENSIVE SCHOOL SAFETY PLAN March 1, 2015-March 1, 2016

Plan Developed By	Title
CLYDE CURLEY	PRINCIPAL
AMY DAHLEN	PARENT
AMI MILLS	PARENT
KYLE EISCHEN	PARENT
SHANNON DELANEY	TEACHER
KATHY GRIFFITH	TEACHER
JANE FORBES	LIFE LAB INSTRUCTIONAL TECH.
MYRON MUNSON	PARENT/CHAIRPERSON
BEAU BLANTON	TEACHER

Date of Public Hearing 2/17/15
Date of Site Council Meeting 2/17/15

SANTA CRUZ CITY SCHOOLS DISTRICT
COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016

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**COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
MEMBERSHIP**

School Site Council or Delegated School Safety Planning Committee Members	P r i n c i p a l o r d e s i g n e e	C l a s s i f i e d E m p l o y e e	T e a c h e r R e p . o f C e r t . E m p l o y e e s	P a r e n t	L a w E n f o r c e m e n t	O t h e r S c h o o l S t a f f	C o m m u n i t y R e p r e s e n t a t i v e
(A)	(B)	(C)	(D)	(E)	(F*)	(G*)	(H*)
1. CLYDE CURLEY	X						
2. AMI MILLS				X			
3. KYLE EISCHEN				X			
4. AMY DAHLEN				X			
5. MYRON MUNSON				X			
6. JANE FORBES		X					
7. BEAU BLANTON			X				
8. SHANNON DELANEY			X				
9. KATHY GRIFFITH			X				

*Optional members

**COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
SCHOOL VISION STATEMENT**

Westlake is a place where children are supported to achieve their highest potential academically, physically, socially and emotionally. Our school community inspires life long learning. We are problem solvers who celebrate our diverse perspectives and experiences. Positivity and optimism are core values that guide our learning.

**COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
DATA ANALYSIS**

Data Source	2006-07	2007-08	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015*
California Healthy Kids Survey	X		X		X		X		X
Suspensions	32	23	14	14	7	1	1	0	5
Expulsions	0	0	0	0	0	0	0	0	0
Office Referrals				132	103	41	54	53	74

* Data is from halfway point of school year.

Conclusions from Data:

Overall, students at Westlake experience a safe and orderly learning environment. The areas for improvement identified by review of our school referral data continue to be in the areas of physical contact and aggression.

Conclusions from Parent, Teacher and Student Input:

Fifth grade student survey data from the 2013 California Healthy Kids Survey indicates that over half of all students feel safe at school all of the time. When all and most percentages are combined, 88% of students feel safe at school. Data also indicates that 96% of students feel there is a caring adult at school that knows them well. Additionally, 97% of students feel connected to the school. Student data indicates there is area for growth in the area of problem solving skills for students at school. Teacher data indicates there is area for growth in how students follow rules of conduct.

**COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
DATA ANALYSIS, continued**

List Data Sources Reviewed and How the Data Determined the Goals: surveys, focus groups, discipline, and attendance.

Suspension records: Suspensions continue to stay at low levels since 2011-12. Three students in the 2014-15 school year were suspended for physical injury to staff members.

Behavior referrals: Results indicate an increase in office referrals. This can partially be attributed to a change in the referral reporting process. Minor physical contact and aggression are the two most common referrals issued and recorded. In 2010-11 there were 103 behavior referrals logged in Infinite Campus. There were 10 event types and 39 students involved. The most common referral issued was for "Unsafe Behavior." These behaviors were primarily playground related and involved a conflict between two or more students. The second most common referral issued was for classroom misconduct. In the 2011-12 school year, 41 referrals were recorded in 6 different event categories to 22 students. Of those, 24/41 were for unsafe behavior. A more detailed analysis of the referrals received indicated individual students had isolated incidents of physical altercations resulting from a disagreement. In the 2012-13 school year, 54 office referrals were recorded in 11 different categories involving 27 students and 16 staff. Of those, 15 were for unsafe behavior, 12 for inappropriate language, 8 for casual cruelty, and 6 for class misconduct. In the 2013-14 school year, 53 office referrals were received.

In the 2014-15 school year, as of February 12, 2015, 74 office referrals have been received. Of those 57 were for physical aggression of some kind. The distribution of students shows that 4 students received 50/74 referrals. There have been 23 students that have received 1 or more office referrals in this school year. There is evidence of a disproportionate referral rate for students of color. Of the 74 referrals 47 were for white students and 27 were for Black and Latino students.

	% of Enrolled Students	% of Total Referrals	Risk Index
Black	1.27%	5.41%	0.25
Latino	21.27%	31.08%	0.06
White	62.22%	63.51%	0.03

School Safety Incidents: There have been no major school safety incidents in the 2014-15 school year at Westlake Elementary School.

2010-11 California Healthy Kids Survey: 65 fifth grade respondents.

Alcohol or drug use: Alcohol 1 or 2 sips 30%, Inhalants 2%, Marijuana 0%, None of the above 69%. Cigarettes 0%.

Perceived feeling of safe at school: 58% all of the time, 34% most of the time, 6 % some of the time, 2% never.

Been hit or pushed: 66% never, 29% some of the time.

Caring relationships with adults in school: 51% high score, 45% medium

High expectations by adults in school: 65% high score, 37% medium

Meaningful participation: 11% high score, 85% medium

School connectedness: 62% high score, 35% medium

2012-13 California Healthy Kids Survey Summary Data: 98/112 students, 88%

Alcohol or drug use: Alcohol 1 or 2 sips 49%, Inhalants 4%, Marijuana 1%, None of the above 47%. Cigarettes 1%

Perceived feeling of safe at school: 53% all of the time, 35% most of the time, 10% some of the time, 2% never.

Been hit or pushed: 56% never, 39% some of the time.

Caring relationships with adults in school: 56% high score, 41% medium, 3% low

High expectations by adults in school: 64% high score, 33% medium, 3% low

Meaningful participation: 12% high score, 84% medium, 4% low

School connectedness: 61% high score, 36% medium, 2% low

Problem solving: 20% high score, 70% medium, 9% low

Attendance: Average attendance rate by month indicates steady attendance with a slight decline in the winter months.

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
09-10	95.43	95.97	95.73	93.93	95.23	94.01	95.29	95.10	96.23
10-11	96.58	96.45	96.46	93.77	93.53	92.77	92.96	94.61	95.15
11-12	96.70	96.66	96.30	94.95	94.31	94.46	93.77	93.77	95.89
12-13	96.88	95.58	95.82	94.89	89.52	94.83	94.68	95.14	95.84
13-14	96.22	96.35	95.76	94.66	93.71	95.60	94.99	95.38	95.23
14-15	97.03	96.80	96.71	95.42	93.89				

Areas of Pride and Strength (include school programs and practices that promote a positive learning environment).

Positive Behavior Intervention Systems (PBIS):

- School expectations: Be Safe, Be Respectful, Be Responsible, Do Your Personal Best
- Cool Cats! Positive reinforcement program
- Second Step Violence Prevention Program
- Student recognition awards program aligned to Second Step program.

C.A.T.S: Communication Ambassadors to the School

Environmental Club: School wide recycling

Library Helpers

Buddy Class Programs

Playground Coach and Playground Leaders Program

Social Emotional Support Personnel: School Counselor, Social Work Intern, PIP Aide,

Behavior Support Aide

PTA Enrichment Programs and Community Events

Areas we wish to Change:

- I. Decrease the number of incidents of physical aggression.
- II. An equal risk ratio for receiving an office referral for students of color and whites.

COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
GOALS, STRATEGIES AND ACTIVITIES
FOR ENSURING A SAFE AND ORDERLY ENVIRONMENT

Goal #1 Decrease the number of incidents of physical aggression.
Measurable Objective: By March 2016 the number of office referrals for physical aggression will reduce from 57 in the first half of the school year to 50, a reduction of 13%.
Action Steps <ul style="list-style-type: none">o Input Office Referrals into SWIS weeklyo PBIS team will review SWIS data monthlyo COST team will review data bimonthlyo Principal will work with Student Services Director to identify research based strategies or programs to address physically aggressive behavior.o PBIS team will review research based strategies and choose one to address physical aggressiono PBIS team will train staff on research based strategies and lesson plans for classroom use.o Classroom teachers will implement strategies. o PBIS Team will monitor SWIS data for improvement.

**COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
GOALS, STRATEGIES AND ACTIVITIES
FOR ENSURING A SAFE AND ORDERLY ENVIRONMENT**

Who will take the lead	Principal, PBIS TEAM
Completion Date and Budget	February 2016
Resources Needed	Meeting time
How we will Monitor and evaluate	Office referral data entered into SWIS weekly will be monitored, bimonthly with COST team and monthly by PBIS team.

COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
GOALS, STRATEGIES AND ACTIVITIES
FOR ENSURING A SAFE AND ORDERLY ENVIRONMENT

Goal #2 An equal risk ratio for receiving an office referral for students of color and whites.
Objective: By March 2016 the office referral risk index for students of color will be equal to that of white students.
Action Steps: <ul style="list-style-type: none">a. Input Office Referrals into SWIS weeklyb. PBIS team will review SWIS data monthlyc. COST team will review data bimonthlyd. Principal will work with Student Services Director and Consultant to identify research based strategies or programs to address disproportionate office referrals by ethnicity.e. PBIS team will review research based strategies and choose one to address disproportionality.f. PBIS team will train staff on research based strategies.g. Classroom teachers will implement strategies.h. PBIS Team will monitor SWIS data monthly for improvement.

**COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
GOALS, STRATEGIES AND ACTIVITIES
FOR ENSURING A SAFE AND ORDERLY ENVIRONMENT**

Who will take the lead	Principal and PBIS Team.
Completion Date and Budget	February, 2016
Resources Needed	PBIS Team meeting time Consultant Time Student Services Director Support
How we will Monitor and evaluate	Monthly Office Referral Rates Annual Referral Rates Risk ratios

**COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
COMMUNICATION OF THE PLAN**

<p>Method for Communicating Plan and Notifying Public: <i>Ed Code 32288</i></p>	<p>Date of Public Hearing 2/17/15</p> <p>Site of Public Hearing Westlake</p> <p>The School site council or school safety planning committee shall notify, in writing, the following persons and entities, if available, of the public meeting:</p> <ul style="list-style-type: none"> ● Local Mayor ● Representative of the local school employee organization ● A representative of each parent organization at the school site, including the parent teacher association and parent teacher clubs ● A representative of each teacher organization at the school site ● A representative of the student body government ● All persons who have indicated they want to be notified 	
	<p>The School site council or school safety planning committee is encouraged to notify, in writing, the following persons and entities, if available, of the public meeting:</p> <ul style="list-style-type: none"> ● A representative of the local churches ● Local civic leaders ● Local business organizations ● In order to ensure compliance with this article, each School District or County Office of Education shall annually notify the State Department of Education by October 15 of any schools that have not complied with <i>Ed Code 32281</i> 	
<p>Review of Progress for Last Year</p>	<p>Name: Clyde Curley</p>	<p>Date: 2/13/14</p>
<p>Law Enforcement Review</p>	<p>Name:</p>	<p>Date:</p>
<p>Site Council Approval</p>	<p>Name:</p>	<p>Date: 2/13/14</p>
<p>School Board Approval</p>	<p>Name:</p>	<p>Date:</p>

COMPREHENSIVE SCHOOL SAFETY PLAN MARCH 1, 2015-MARCH 1, 2016
EVALUATION OF THE PLAN

How was the previous plan monitored?

Parent survey results, suspensions issued, referrals issued, school safety incidents, California Healthy Kids Survey results, Teacher Working Conditions Survey

What progress was made on goals?

Playground Coach was hired.

Playground Leaders were identified and trained.

Suspensions have continued to decrease and stay at low levels.

Referral rates have stabilized.

100% of Westlake students received a recognition award.

'Mosquito' anti loitering device was installed.

Fire drill was practiced at recess.

Staff received Code Red training from police.

Backpack racks were installed to prevent tripping hazards.