



# Administrative Evaluation Form Fall Planning Goals and Self Assessment

Employee: \_\_\_\_\_ Year: \_\_\_\_\_  
Supervisor: \_\_\_\_\_

With your supervisor, choose three areas of focus for this academic year. Consider the California Professional Standards for Educational Leaders (CPSEL), SCCS strategic goals, site single plans, and your professional goals. The three goals may focus on three different standards, or different descriptors within one or two standards. The information in black font is used for your fall planning meeting. The information in blue is used for your spring self-assessment. Refer to the SCCS CPSEL rubric for your spring assessment of standards.

**This goal is designed to meet:** (Choose as many as apply.)

CPSEL Standard: \_  
Descriptors:

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Spring Assessment:  
Spring Assessment:  
Spring Assessment:  
Spring Assessment:

LEA/Site goal connected to improving performance for underachieving students:  
\_\_\_\_\_

Spring Assessment:

Personal goal: \_\_\_\_\_

Spring Assessment:

**Goal:**

**Means of achievement (fall):**

Supervisor's fall comments: \_\_\_\_\_

Mid-year check in date: \_\_\_\_\_

Mid-year comments \_\_\_\_\_

**Evidence of accomplishment (spring):**

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date



