



SANTA CRUZ CITY SCHOOLS
PERSONNEL COMMISSION
 405 Old San Jose Road, Soquel, CA 95073

May 29, 2018

NOTICE OF OPEN POSITIONS

CLASSIFIED EMPLOYMENT OPPORTUNITY

Instructional Technician-Positive Behavior & Support

For 2018-19 school year - (4) openings available

<u>POSITION DETAILS</u>			<u>SALARY</u>	<u>DEADLINE</u>
School	Hrs/Week	months	Range 26: \$17.08 - \$18.85/hour (Steps 1-3 on a 6-step Salary Plan.)	June 12, 2018
Branciforte Middle	32.5	9		
Harbor High	26	9		
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Gault Elementary	15	9		

Job Summary: Under the general supervision of the credentialed teacher and/or school principal, within a broad framework of standard policies and procedures work as a team with the teacher in a specialized field of education; work independently with individual and small groups of students. This position is distinguished from those duties required as a regular Instructional Technician because this position is intended to provide behavioral support and instructional assistance to autistic students, students with emotional disturbances, and other students with behavioral disorders. Position requires experience/training in applied behavior analysis, knowledge of autism or pervasive developmental disorders and knowledge of youth with mental illness.

Examples of Duties: Initiates and implements learning situations which include individualized instruction for special needs students; creates and carries out learning activities; monitors small groups of students in basic academic subjects according to guidance from teachers; assists individual students and/or groups of students by explaining class work and answering questions; maintains classroom discipline in a positive manner; assists school staff in the implementation of behavioral intervention strategies which may involve use of approved behavior modification, physical management techniques or other skills or knowledge to establish and maintain appropriate behaviors; performs a variety of routine and record keeping activities including those to preserve the history of interventions; observes and reports each student's progress; attends Individualized Education Program (IEP) meetings; assists in the implementation of IEP goals and objectives; supervises students participating in activities such as field trips, recess; corrects daily assignments and tests; sets up and arranges supplies and equipment in the classroom for student use; prepares and adapts instructional materials, lessons, charts, bulletin boards and displays as instructed to enhance student performance; operates various office equipment including duplicating and audiovisual equipment; communicates with the teacher to plan classroom activities; provides teacher and school administrators with relevant feedback and information on students' progress through observation and daily contact; utilizes Positive Behavior Support System and data collection; escorts students outside of classroom, ensuring students' safety, social integration, or security; assists with lifting and moving students as needed; participates in available training in order to meet new technology standards; performs related duties as assigned.

Knowledge: Knowledge of child growth and development; developmental, emotional, and behavioral disabilities; application of curriculum as it applies to individual differences in children; positive student behavior management techniques and strategies; non-verbal and physical intervention techniques; behavior intervention strategies; usage of proper oral and written English; basic arithmetic concepts; basic computer and clerical skills.

ESSA (NCLB) Compliance: Due to funding, all Instructional Technician employees must be Every Child Successes (ESSA) or NCLB compliant. Must pass Paraprofessional Exam or have equivalence of two years' college completion or A.A. Degree.

**The complete job description and online application for this position are available at www.edjoin.org.
 For more information, contact the Classified Personnel Office at (831) 429-3410 extension 238 or 239.**

*Santa Cruz City Schools prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics. Complaints alleging noncompliance with this policy should be directed to the Title IX/Nondiscrimination Coordinator: **Molly Parks**, Assistant Superintendent of Human Resources: 831-429-3410 ext 235; mparks@sccs.net.*