

**SANTA CRUZ CITY SCHOOLS**  
**Regular Meeting of the Personnel Commission**

**Minutes**

Tuesday, August 7, 2018

Time: 4:00PM

Conference Room 2, District Office

133 Mission Street, Santa Cruz, CA 95060

**1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**1.1 Pledge of Allegiance (No flag to due construction)**

Meeting called to order at 4:11PM by the Chairperson of the Personnel Commission.

Members Present:

- Mr. Mark Violante, Chair Person
- Ms. Pamela Hernandez, Vice Chairperson
- Mr. Brian Murtha

Personnel Department Present:

- Ms. Keneé Houser (Director)
- Ms. Denice Grogan (Human Resource Specialist)

**1.2 Welcome and Explanation of Format**

**1.3 Establishment of Quorum**

- Quorum established

**1.4 Agenda Deletions or Changes of Sequence**

- None

**2.0 PUBLIC COMMUNICATIONS - None**

**3.0 DIRECTORS REPORT**

Last Month: 7/1/18 – 7/30/18	
New Hire	14
Add FTE	4
Promotion	5
Transfer	4
Resigned	4

Current Recruitments <i>as of 8/2/18</i>	
Open	23
Pending	4

- Explanation of Numbers for the Status Report
- Office Move - Update on office move
- Professional Development Day
- Evaluations - 75% evaluated

**4.0 PUBLIC BUSINESS**

**4.1 Consider Approval of Minutes**

Motion: Approve the minutes for the meeting of August 20, 2018 be approved as submitted.

Motion: Pam                      Second: Brian                      Yes: 3

**4.2 Consent Agenda**

4.2.1 Concerning Regular Assignments

4.2.2 Concerning Provisional and Limited Term Assignments

4.2.3 Concerning Exempt Assignments

4.2.4 Eligibility Lists Established

Motion: Approve the Consent Agenda items as submitted.

Motion: Pam                      Second: Brian                      Yes: 3

**4.3 2017-18 Budget Expenditures for this Period**

Motion: Approve the Budget Expenditures for this period as submitted.

Motion: Brian                      Second: Pam                      Yes: 3

**5.0 OLD BUSINESS**

**6.0 NEW BUSINESS**

**7.0 REPORTS AND COMMENTS**

**7.1 Chairperson's Report**

- None

**7.2 Commission Members' Reports or Comments**

- None

**8.0 INFORMATION AND FUTURE MEETINGS**

The next meeting will be held at 4:00 p.m. on Tuesday September 4, 2018, at 133 Mission Street.

**9.0 PUBLIC COMMUNICATIONS**

- None

**10.0 CLOSED SESSION**

- None

**11.0 ADJOURNMENT**

Adjournment at 5:02PM.