Santa Cruz City Schools

PERSONNEL COMMISSION

405 Old San Jose Road, Soquel, California 95073 | (831) 429-3410 | www.sccs.santacruz.k12.ca.us

Mr. Brad Elliott *Chair*
Dr. Jim Logsdon *Commissioner*
Mr. Mark Violante *Vice-Chair*

MEETING of the Personnel Commission

Tuesday, April 8, 2014

Regular Meeting - 4:00 p.m.

District Office Conference Room 312– Soquel High School, 405 Old San Jose Road, Soquel, CA

Any writings or documents that are public records and are provided to a majority of the Personnel Commissioners regarding an open session item on this agenda will be made available for public inspection in the Human Resources Office Room 307 located at 405 Old San Jose Road, Soquel, CA *during normal business hours. Any member of the public desiring to address the Personnel Commission on an item not listed on the agenda may complete a "Brown" card and submit it to the Classified Personnel Director or Chairperson of the Personnel Commission prior to the start of the meeting. The meeting is recorded.*

To request a disability-related modification or accommodation in order to participate in this meeting, please contact the Office of the Personnel Commission at (831) 429-3410 extension 238 or 239 at least 24 hours in advance.

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE 1
1.1 Pledge of Allegiance 1
1.2 Welcome and Explanation of Format 1
1.3 Establishment of Quorum 1
1.4 Agenda-Deletions or Change of Sequence 1

2.0 PUBLIC COMMUNICATIONS 1

3.0 DIRECTOR'S REPORT 2

4.0 PUBLIC BUSINESS 3
4.1 Consider Approval of Minutes 3
4.2 Consent Agenda 4
4.2.1 Concerning Regular Assignments 5
4.2.2 Concerning Provisional and Limited Term Assignments 5
4.2.3 Concerning Exempt Assignments 5
4.2.4 Eligibility Lists Established 5
4.2.5 2013-2014 Budget expenditures for this period 10

5.0 NEW BUSINESS - NONE 12
6.0 OLD Business - NONE 12

7.0 REPORTS AND COMMENTS 12
7.1 Chairperson's Report 12
7.2 Commission Members' Reports or Comments 12

8.0 INFORMATION AND FUTURE MEETINGS 12

9.0 PUBLIC COMMUNICATIONS (Cont'd if necessary) 12

10.0 CLOSED SESSION 12

10.1 Director - Review of Goals and Objectives 12

11.0 ADJOURNMENT 12

SANTA CRUZ CITY SCHOOLS

MEETING of the PERSONNEL COMMISSION

AGENDA

Tuesday, April 8, 2014

Regular Meeting - 4:00 p.m.

District Office Board Room 312
Soquel High School
405 Old San Jose Road
Soquel, CA

Copies of all support materials, reports, etc. are available to the public upon request from the Classified Personnel Director. The meeting is recorded.

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE

Meeting called to order at _____ by the Chairperson of the Personnel Commission.

Members present:

☐ Mr. Brad Elliott, Chairperson ☐ Dr. Jim Logsdon

☐ Mr. Mark Violante, Vice-Chairperson

1.1 Pledge of Allegiance

1.2 Welcome and Explanation of Format

1.3 Establishment of Quorum

1.4 Agenda-Deletions or Change of Sequence

2.0 PUBLIC COMMUNICATIONS

The public is invited to address the Commission on matters not on the Agenda. The time limit for presentation of matters is three to five minutes per individual and fifteen minutes per subject.

3.0 DIRECTOR'S REPORT

SANTA CRUZ CITY SCHOOLS
PERSONNEL COMMISSION

Report of the Classified Personnel Director

The major categories of responsibility of the Personnel Commission are:

- **Recruit** in a manner which will obtain the best possible applicants.

2013-2014 year to date (April 1): Completed/Filled Assignments: 125

4 Open Active Recruitments
84 New Hires
6 Promotions
7 Transfer Requests Approved
4 Temporary
23 Reinstatements
1 Appointments pending (decided, awaiting paperwork or final clearance)

- **Conducted** an examination program which is fair and equitable
- **Update:**
  - Working with Robert Shemwell on the reorganization of the Purchasing Department including new job descriptions and reporting structure.
- **Reclassification Season:** The Reclassification Committee met on March 25, 2014 and made the following recommendations
  - Gina Navaroli – recommended reclassification from Lead Food Service Worker to a new proposed classification – Central Kitchen Coordinator
  - Cathy Braun – did not recommend reclassification from District Buyer to a new classification.
  - Paula Morin – did not recommend reclassification from Purchasing Technician to District Buyer.
  - Lisa Cordero – did not recommend reclassification from Clerical Assistant to Clerical Specialist.
- **Professional Growth/Development:** we will convene this group in mid to late April to develop a plan to address employee needs.
- **Professional Activities:**
  - Completed ACSA Personnel Institute on March 22.

4.0 PUBLIC BUSINESS

4.1 Consider Approval of Minutes

Minutes of Tuesday, March 4, 2014 Regular Meeting of the
SANTA CRUZ CITY SCHOOLS
PERSONNEL COMMISSION

1.0 Chairperson Brad Elliott called the meeting to order at 4:01 p.m. Also present: Mr. Mark Violante, Vice Chairperson and Dr. Jim Logsdon, Commissioner, Robert Chacanaca, SCCCE President, Patricia Threet, SCCS Chair, Board of Trustees and Elizabeth Summers, Classified Personnel Director.

2.0 Hearings of individuals desiring to address the Commission. - none

3.0 Director's Report: An update of Director's activities and recruitments was provided.

2013-14 year to date: February 27, 2014 **120** Completed/Filled Assignments	0 Appointments pending, decided but awaiting final clearance
81 New Hires	
4 Open Active Recruitments	
6 Promotions	
7 Transfer Requests Approved	
3 Temporary	
22 Reinstatements	

4.0 Public Business

4.1 It was moved by Dr. Logsdon and seconded by Mr. Violante to approve the minutes of February 4, 2014. Vote: 3 yes, 0 no, 0 absent.

4.2 It was moved by Dr. Logsdon and seconded by Mr. Violante to approve the Consent Agenda items. Vote: 3 yes, 0 no, 0 absent.

5.0 New Business

5.1 It was moved by Dr. Logsdon and seconded by Mr. Violante to approve the Director's calendar as amended. Vote: 3 yes, 0 no, 0 absent.

5.2 Mr. Violante moved to nominate Dr. Logsdon as the Personnel Commission's representative on the Reclassification Committee for 2014 and it was seconded by Mr. Elliott. Vote: 3 yes, 0 no, 0 absent.

5.3 It was moved by Dr. Logsdon and seconded by Mr. Violante to approve an amount not exceeding $600 for the purchase of a desk and shelving unit for the Director's office if safety funds are not approved for this purpose.

6.0 Old Business-None

7.0 Reports and Comments

7.1 Mr. Elliott reported on a recent School Board meeting where the Director presented the annual report of the activities of the Personnel Commission. He shared that the Board sought individual input at that meeting regarding the Superintendent's search.

7.2 Commission Members Reports or Comments: Dr. Logsdon reported on the parent meeting at Mission Hill Middle School regarding the Natural Bridges opening. It was well attended and attendees provided input for the district on this issue.

8.0 Future Meetings: The next regular Personnel Commission meeting is April 8, 2014, in the District Office Board Room 312, Soquel High School Campus at 4:00 pm.

9.0 Public Communications- none.

10.0 Adjourn to Closed Session

10.1 Review of Goals and Objectives for Director. Final evaluation tabled until April 8, 2014.

11.0 Adjournment: Meeting was adjourned at approximately 4:51 pm.

Respectfully submitted: _____

Elizabeth Summers, Classified Personnel Director

<u>Recommendation:</u> It is recommended that the minutes for the meeting of March 4,

2014 be approved as submitted.

Sample Motion: I move to approve the minutes for the meeting of March 4, 2014.

Motion:____ Second: _____ Yes: ___ No: _____ Abstain: ____ Absent: ___

4.2 Consent Agenda

(These matters may be passed by one roll call motion. Items may be removed from the consent agenda for discussion and separate action.)

4.2.1 Concerning Regular Assignments

4.2.2 Concerning Provisional and Limited Term Assignments

4.2.3 Concerning Exempt Assignments

4.2.4 Eligibility Lists Established

4.2.5 2013-2014 Budget expenditures for this period

Recommendation: It is recommended that the Consent Agenda items be approved as submitted.

Sample Motion: I move to approve the Consent Agenda items as submitted.

Motion:____ Second: _____ Yes: ___ No: _____ Abstain: ____ Absent: ___

CLASSIFIED EMPLOYEE ACTIONS

Reviewed by Elizabeth Summers, Director of Classified Personnel on: 3/5/14

•EMPLOYMENT ACTIONS CONCERNING REGULAR ASSIGNMENTS•

Probationary (New Hires or Temporary Employees Made Regular):

Burley, Carrianna, Accounting Technician II – FS, 8hrs/11mo, effective 3/4/14

Feigenbaum, Zack, Instructional Specialist – SC, .9hrs/9mo, effective 1/23/14

Hebert, Juliette, Food Service Worker – FS, 3hrs/9mo, effective 3/3/14

Kramer, Todd, Education Technology Specialist – IT, 8hrs/9mo, effective 3/3/14

Promotion:

None

Voluntary Demotion:

None

Increase/Decrease in Months/Hours of Service:

None

39-Mo Reinstatement Effective:

None

63-Mo Reinstatement:

None

Transfer:

None

Provisional Assignments (not to exceed 90 working days):

None

Leave of Absence:

None

Separation from Service:

None

Retirement

Lund, Joyce, Accounting Technician II, 8hrs/12mo, effective 3/3/14

Limited Term Project (not to exceed 126 days)/Substitutes:

Bocaletti, Rossell, Translator/Interpreter – HH, not to exceed 50hrs, 3/15/14 to 6/30/14

Cordero, Lisa, Clerical Assistant – WL, not to exceed 150hrs, 2/13/14 to 6/20/14

Corona, Jessica, Library Media Services Assistant – HH, not to exceed 250hrs, 2/15/14 to 6/30/14

Escobar Aguilar, Kenia, Campus Supervisor – BM, not to exceed 8hrs, 2/14/14

AGENDA ITEM VII.1.2

Escobar Aguilar, Kenia, Campus Supervisor – SQ, not to exceed 8hrs, 2/13/14
Forbes, Leticia, Media Textbook Clerk – SC, not to exceed 185hrs, 2/16/14 to 6/20/14
Franks, Dorothy, Site Program Coordinator – WL, not to exceed 30hrs, 2/13/14 to 6/20/14
Glasgow, Amy, Secretary II – HH, not to exceed 50hrs, 3/1/14 to 6/30/14
Isonio, Kathleen, Library Media Services Assistant – BV, not to exceed 30hrs, 2/9/14 to 6/12/14
Jaramillo Moreno, Antonio, Custodian – DL, not to exceed 4hrs, 3/1/14
Jenkins, Melissa, School Health Clerk – DL, not to exceed 60hrs, 3/3/14 to 6/12/14
Karamargin, Electra, Account Technician I – BS, not to exceed 30hrs, 2/24/14 to 3/14/14
Kruse, Mimi, School Health Clerk – WL, not to exceed 70hrs, 2/13/14 to 6/20/14
Ledbetter, Dorothee, Clerical Assistant – SMSC, not to exceed 178hrs, 3/3/14 to 6/12/14
Malaluan, Estrella, Clerical Assistant – BV, not to exceed 40hrs, 3/26/14 to 6/12/14
Mancini, Tricia, Clerical Assistant – BV, not to exceed 100hrs, 2/18/14 to 6/12/14
Rodriguez, Michael, Driver/Warehouse Worker – FS, not to exceed 300hrs, 2/25/14 to 6/30/14
Sabella, Alexandra, School Health Clerk – BV, not to exceed 100hrs, 1/31/14 to 6/12/14
Shisler, Susan, Lead Account Technician – BS, not to exceed 25hrs, 2/24/14 to 3/30/14
Silva, Panuncio, Instructional Technician – HH, not to exceed 80hrs, 1/15/14 to 6/14/14
Sossoyan-Rix, Michele, Payroll Technician – BS, not to exceed 29.5hrs, 12/16/13 to 2/1/14
Vu, Le, Library Media Services Assistant – WL, not to exceed 130hrs, 2/13/14 to 6/20/14
Williams, Julie, Media Textbook Clerk – HH, not to exceed 170hrs, 2/19/14 to 6/30/14

Limited Term Retiree (not to exceed 960 hours per Government Code 21153):

Brito, Jose, Senior Custodian – HR, Substitute, SC as Site, Hours will vary, effective 2/14/14
Webber, Melissa, Principal's Secretary – HH, Substitute, not to exceed 24hrs, 1/28/14 to 1/29/14

Out of Class:

None

•Employment Actions Concerning Exempt Assignments from the Classified Service•

Enrichment Services:

Dykaar, Bruce, Basic Computer Programming – BV, not to exceed 10.5hrs, 2/21/14 to 3/26/14
Falek, Jerry, Storytelling – SMSC, not to exceed 34.45hrs, 03/03/14 to 3/28/14
Godinho, Alexandre, Capoeira – BV, not to exceed 9hrs, 2/18/14 to 3/25/14

Professional Expert:

None

Stipend:

None

Playground Recess Coach, Yard Duty, Child Care:

Ledbetter, Dorothee, Yard Duty – SMSC, not to exceed 39hrs, 3/7/14 to 6/6/14
Lopez, Areli, Child Care – DL, not to exceed 12hrs, 2/26/14 to 6/12/14

AGENDA ITEM VII.1.2

•ELIGIBILITY LISTS ESTABLISHED•

Education Technology Specialist

Instructional Technician

Learning Assistant

AGENDA ITEM VII.1.2

CLASSIFIED EMPLOYEE ACTIONS

Reviewed by Elizabeth Summers, Director of Classified Personnel on: 3/11/14 ES

•EMPLOYMENT ACTIONS CONCERNING REGULAR ASSIGNMENTS•

Probationary (New Hires or Temporary Employees Made Regular):

Salinas, Ron, Instructional Specialist – SC, 1.5hrs/9mo, effective 4/1/14

Promotion:

None

Voluntary Demotion:

None

Increase/Decrease in Months/Hours of Service:

None

39-Mo Reinstatement Effective:

None

63-Mo Reinstatement:

None

Transfer:

None

Provisional Assignments (not to exceed 90 working days):

None

Leave of Absence:

None

Separation from Service:

Limas, Rosalie, Yard Duty Position Only – WL, .667hrs/9mo, effective 2/21/14

Retirement

None

Limited Term Project (not to exceed 126 days)/Substitutes:

Escobar Aguilar, Kenia, Campus Supervisor – SQ, not to exceed 80hrs, 3/17/14 to 4/29/14

Gunalp, Cemile, Instructional Technician/ASES – GA, not to exceed 16hrs, 1/21/14 to 1/24/14

Jones Jr., Jack, Custodian – HH, not to exceed 18hrs, 10/27/13 to 11/16/13

Ledbetter, Dorothee, Clerical Assistant – SMSC, not to exceed 124hrs, 3/3/14 to 6/12/14

Lopez, Areli, Learning Assistant – DL, not to exceed 71hrs, 2/25/14 to 6/12/14

McCombie-Murray, Paula, Learning Assistant – WL, not to exceed 46hrs, 2/25/14 to 5/23/14

Miller, Lisa, Learning Assistant – WL, not to exceed 33hrs, 3/20/14 to 5/23/14

Musch, Katrin, Learning Assistant – WL, not to exceed 48hrs, 3/20/14 to 5/23/14

AGENDA ITEM VII.1.2

Perez, Ricardo, Custodian – SC, not to exceed 10hrs, 2/8/14 to 2/9/14

Perez, Ricardo, Custodian – SC, not to exceed 9hrs, 3/1/14 to 3/2/14

Perez, Ricardo, Custodian – SC, not to exceed 6hrs, 3/15/14

Perez, Ricardo, Custodian – SC not to exceed 3hrs, 3/23/14

Russell, Jackie, Sr. Food Service Worker – FS, not to exceed 45hrs, 9/1/13 to 6/30/14

San Juan, Mayra, Site Program Coordinator – GA, not to exceed 55hrs, 11/18/13 to 3/14/14

Vienna, Lori, Clerical Assistant – HH, not to exceed 67hrs, 02/28/14 to 6/30/14

Wetzel, Dawn, Learning Assistant – WL, not to exceed 33hrs, 3/20/14 to 5/23/14

Williams, Julie, Media Textbook Clerk – HH, not to exceed 129hrs, 02/19/14 to 06/30/14

Limited Term Retiree (not to exceed 960 hours per Government Code 21153):

Routh, Patricia, Personnel Technician II – HR, Substitute, not to exceed 352hrs, 3/3/14 to 5/23/14

Out of Class:

Poynter, Barbara, Campus Supervisor – SMSC, not to exceed 8hrs, 3/3/14

•Employment Actions Concerning Exempt Assignments from the Classified Service•

Enrichment Services:

Smith, Rachel, Beadweaving – BV, not to exceed 9hrs, 2/18/14 to 3/25/14

Professional Expert:

Gould, Lyndsey, Technical Supervisor – HH, Stipend $2,129.30, 9/1/13 to 6/12/14

Stipend:

None

Playground Recess Coach, Yard Duty, Child Care:

Dolton, Sharon, Yard Duty – SMSC, not to exceed 30hrs, 3/17/14 to 6/12/14

Escobar, Rosa, Child Care – SS, not to exceed 12hrs, 3/10/14 to 4/30/14

Flores Vargas, Kassondra, Child Care – SS, not to exceed 18hrs, 2/18/14 to 3/27/14

Gudino, Rocio, Child Care – SC, not to exceed 16hrs, 2/18/14 to 4/25/14

Hawkins, Rebecca, Child Care – SS, not to exceed 12hrs, 3/10/14 to 4/30/14

Sabella, Alexandra, Child Care – SS, not to exceed 12hrs, 3/10/14 to 4/30/14

•ELIGIBILITY LISTS ESTABLISHED•

Director IT

Instructional Technician

Learning Assistant

Principal's Secretary

AGENDA ITEM VII.1.2

SANTA CRUZ CITY SCHOOLS
2013-14 PERSONNEL COMMISSION BUDGET

ACCOUNT NUMBER		ACCOUNT DESCRIPTION	Adopted	Expended	Encumbered	Balance
01-0000-0-0000-7400-4200-047-0000		**Books other than Textbooks**	$50.00			$50.00
		Elizabeth Summers (EdCode)		$43.99		$43.99
	3/31/2014	Transfer to 5200	-$6.00			$6.00
		Books other than Textbooks	**$44.00**	**$43.99**	**$0.00**	**$0.01**
01-0000-0-0000-7400-4300-047-0000		**Materials & Supplies**	$1,234.00			$1,234
	7/1/13	Palace Art & Office OPEN PO			$500.00	$734.00
	8/27/13	Palace Art & Office		$137.06	-$137.06	$734.00
	9/19/13	Palace Art & Office		$73.19	-$73.19	$734.00
	11/19/13	Elizabeth Summers (reimb)		$21.75		$712.25
	1/30/14	Elizabeth Summers (reimb)		$13.02		$699.23
	2/20/14	Palace		$47.48	-$47.48	
	2/20/14	Palace		$89.96	-$89.96	
	3/11/14	Elizabeth Summers (reimb)		$52.38		$646.85
	3/25/14	Amazon (lamp)		$59.48		$587.37
	3/31/14	transfer to 4400	-$350.00			$587.37
		Materials & Supplies	**$884.00**	**$494.32**	**$152.31**	**$237.37**
01-9010-0-1110-1000-047-0050		**Materials & Supplies**	$0.00			$0.00
	7/1/13	Carry Over	$1,662.00			$1,662.00
		Materials & Supplies	**$1,662.00**	**$0.00**	**$0.00**	**$1,662.00**
01-0000-0-0000-7400-4395-047-0000		**Food for Workshops**	$150.00			$150.00
	8/1/13	C Rhodes-director interviews		$101.93		$48.07
	9/17/13	B Summers - water		$28.57		$101.93
	3/31/14	transfer to 5200	-$19.00			$0.50
		Food for Workshops	**$131.00**	**$130.50**	**$0.00**	**$0.50**
01-0000-0-0000-7400-4400-047-0000		Non-Capitalized Equipment	$0.00			$0.00
		transfer	$600.00			$600.00
	3/31/14	Office Max			584.53	
		Non-Capitalized Equipment	**$600.00**	**$0.00**	**$584.53**	**$15.47**
01-0000-0-0000-7400-5200-047-0000		**Mileage, Travel & Conference**	$1,900.00			$1,900.00
	9/9/13	ACSA Personnel Institute			$1,390.00	$510.00
	9/17/13	ACSA Personnel Institute		$1,390.00	$(1,390.00)	$510.00
	10/29/13	Elizabeth Summers (mileage)		$473.81		$36.19
	10/29/13	Elizabeth Summers (meals)		$20.00		$16.19
	3/31/14	tranfers from other accts	$175.00			
		Mileage, Travel & Conferences	**$2,075.00**	**$1,883.81**	**$0.00**	**$191.19**
01-9010-0-0000-7400-047-0050		**Mileage, Travel & Conference**	$0.00			$0.00
	7/1/13	carryover	$0.00			$0.00
		Mileage, Travel & Conferences	**$0.00**	**$0.00**	**$0.00**	**$0.00**
01-9010-0-0000-7400-047-0006		**Contractual Benefit**	$800.00			$800.00
	1/30/2014	Mileage for Personnel Institute		$197.12		$602.88
	1/30/2014	Job Analysis workshop		$591.09		$11.79
		Contractual Benefit	**$800.00**	**$788.21**	**$0.00**	**$11.79**
01-0000-0-0000-7400-5300-047-0000		**Dues & Membership**	$3,150.00			$3,150.00
	9/12/13	CSPCA			$434.00	$2,716.00
	9/17/13	CSPCA		$434.00	$(434.00)	$2,716.00
	9/13/13	ACSA			$585.00	$2,131.00
	10/22/13	ACSA		$487.50	$(585.00)	$2,228.50
	3/31/14	transfer to 4400	-$250.00			$2,228.50
	3/28/14	CODESP			$1,850.00	$378.50
	3/31/14	SPCA/NC			$95.00	$283.50
		Dues & Membership	**$2,900.00**	**$921.50**	**$1,945.00**	$33.50
01-0000-0-0000-7400-5600-047-0000		**Rentals, Leases & Repairs**	$2,000.00			$2,000.00
	7/1/13	US Bancorp-Lease			$836.90	$1,163.10
	8/1/13	US Bancorp-Lease		$83.69	$(83.69)	$1,163.10
	9/5/13	US Bancorp-Lease		$83.69	$(83.69)	$1,163.10
	10/3/13	US Bancorp-Lease		$83.69	$(83.69)	$1,163.10
	10/15/13	KBA Docusys Inc			$850.00	$313.10
	10/31/13	US Bancorp-Lease		$83.69	$(83.69)	$313.10
	10/31/13	KBA Docusys Inc		$212.93	$(212.93)	$313.10
	12/10/2013	US Bancorp-Lease		$83.69	-$83.69	$313.10
	1/9/2014	US Bancorp-Lease		$83.69	-$83.69	$313.10
	1/14/2014	KBA Docusys Inc		$147.68	-$147.68	$313.10
	1/30/2014	US Bancorp-Lease		$83.69	-$83.69	$313.10

	2/27/2014	US Bancorp-Lease		$83.69	-$83.69	$313.10
	3/31/2014	Transfer to 5200	-$150.00			$313.10
	4/1/2014	US Bancorp-Lease		$83.69	-$83.69	$163.10
		Rentals, Leases & Repairs	**$1,850.00**	**$1,113.82**	**$573.08**	**$163.10**

01-0000-0-0000-7400-5800-047-0000		**Other Services/Operating Expen**	$1,600.00			$1,600.00
	7/1/13	Mont Bay JOBS (PO)			$315.00	$1,285.00
	8/27/13	Mont Bay JOBS		$315.00	$(315.00)	$1,285.00
	9/9/13	ACSA (Director posting)			$90.00	$1,195.00
	9/17/13	ACSA (Director posting)		$90.00	$(90.00)	$1,195.00
	9/13/13	Alphagraphics (bus. Cards)			$26.77	$1,168.23
	10/14/13	Alphagraphics (bus. Cards)			$18.64	$1,149.59
	10/17/13	Alphagraphics (bus. Cards)		$45.41	$(45.41)	$1,149.59
	10/17/13	Santa Cruz Sentinel (ad)			$103.74	$1,045.85
	11/14/13	San Joaquin COE (EdJoin)			$400.00	$645.85
	11/19/13	Santa Cruz Sentinel (ad)		$100.86	$(100.86)	$645.85
	11/21/13	San Joaquin COE (EdJoin)		$400.00	$(400.00)	$645.85
	1/29/14	ACSA - (Ed-Cal for IT Director)			$195.00	$450.85
	3/25/14	ACSA - (Ed-Cal for IT Director)		$195.00	$(195.00)	$450.85
	3/10/14	transfer to classified	$108.00			
		Other Services/Operating Expenditures	**$1,492.00**	**$1,146.27**	**$2.88**	**$342.85**

01-0000-0-0000-7400-5913-047-0000		Telephone	$0.00			$0.00
01-0000-0-0000-7400-6400-047-0000		Equipment, New	$0.00			$0.00
01-0000-0-0000-7400-6500-047-0000		Equipment, Replacement	$0.00			$0.00
		TOTAL	**$12,438.00**	**$6,522.42**	**$3,257.80**	**$2,657.78**

5.0 NEW BUSINESS - NONE

6.0 OLD BUSINESS - NONE

7.0 REPORTS AND COMMENTS

7.1 Chairperson's Report

Report on school visits, conferences or meetings attended scheduled meetings, and public communications.

7.2 Commission Members' Reports or Comments

Report on school visits, conferences or meetings attended scheduled meetings, and public communications.

8.0 INFORMATION AND FUTURE MEETINGS

The next meeting will be held on Tuesday, May 6, 2014 in the District Office Room 312, Soquel High School Campus at 4:00 pm.

9.0 PUBLIC COMMUNICATIONS (Cont'd if necessary)

10.0 CLOSED SESSION

10.1 Director – Mid-Probationary Evaluation

11.0 ADJOURNMENT

Adjournment at (Time) _____