

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
January 17, 2018**

**Convene Closed Session**

Board President Vestal called this Closed Session Meeting to order at 5:33 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Vestal called this Regular Meeting Open Session to order at 6:32 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**Attendance at Meeting**

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Student Representative Genesis Smith, Harbor High School  
Student Representative Daniella Werlin-Martinez, Santa Cruz High School

Kris Munro, Superintendent  
Patrick Gaffney, Assistant Superintendent, Business Services  
Molly Parks, Assistant Superintendent, Human Resources  
Frank Wells, Assistant Superintendent, Educational Services  
Members of the Audience

**Welcome and Format**

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**Agenda Changes**

None

**PUBLIC COMMENTS**

None

**SUPERINTENDENT'S AND STUDENT REPRESENTATIVES' REPORTS**

**Superintendent's Report**

January is Board Member Recognition Month. Each of our Trustees has a card signed by various members of SCCS Leadership, and we have a platter of cookies from our Food Services Department to celebrate. Superintendent Munro thanked each of our Board Members for their gift of time and service on behalf of the entire district. The Superintendent reported that the end of this week brings the first semester of the 2017-18 school year to a close. Both Santa Cruz and Soquel High Schools have final exams this week. All secondary

schools, except Harbor High School which continued their side letter agreement and had final exams prior to Winter Break, will have a teacher work day on Friday and professional development on Monday – non student days. The Certificated Evaluation Committee met after the break and have finalized a new draft of evaluation tools that we hope to begin using in the 2018-19 school year. Last Monday, Superintendent Munro and Assistant Superintendent Wells joined the Santa Cruz Education Foundation, our Certificated Union members and members of the Senderos organization at the first Martin Luther King Day March sponsored by the Santa Cruz Police Department and the National Association for the Advancement of Colored People. Cabinet Members and Bargaining Unit Leaders attended the School Services presentation on the Governor’s Budget Proposal Tuesday in Sacramento. We would like to acknowledge the Santa Cruz County Office of Education for funding Bay Sci to provide technical assistance for all districts to implement Next Generation Science Standards and securing funds for teacher stipends for summer training. The annual Latino Role Models Conference will be held on February 3 at Cabrillo. This started as an SCCS sponsored event, but has grown to include multiple county school districts. It is a wonderful event and Superintendent Munro encouraged Board Members and community members to attend. The California School Boards Association will be offering the Leadership Institute in San Francisco on July 13 and 14. Trustees who are interested in attending should let the Superintendent know. Next week, Superintendent Munro will attend the Association of California School Administrators (ACSA) Superintendent’s Symposium and is pleased to report that Santa Cruz County Schools Superintendent Watkins has offered to cover the conference costs for all SC County School District Superintendents.

### **Student Representatives’ Reports**

Student Representative Werlin-Martinez reported that finals week is in progress at Santa Cruz High School and students are studying and preparing. Two members of the Santa Cruz High School Black Students Union spoke at the MLK March on Monday, January 15 and lots of students and families attended. Soccer, Basketball and Wrestling are still going strong.

Student Representative Smith reported that Harbor recently held the Winter Formal and it was successful. Currently, students are working on the Spring Rally and Spring Spirit Week, and planning events for the remainder of the year.

## **BOARD MEMBERS’ REPORTS**

### **Board Members’ Reports**

Trustee Shonick acknowledged Santa Cruz County Superintendent of Schools Watkins for the contribution of \$420,000 over 2 years for the Bay-Sci NGSS training. Mr. Shonick is hopeful that the Bay Sci training model can be utilized at SCCS in disciplines other than Science.

Board Member Threet thanked the SCCOE team for providing the Bay Sci training funding and also for funding all our county Superintendents at the ACSA Symposium. Trustee Threet attended the first Bond Oversight Committee Meeting and is pleased that we have a full committee. Board Member Threet visited Mission Hill Middle School and had an interesting tour with Principal Mekis and Superintendent Munro. Ms. Threet attended a basketball game between SCHS and SHS. There were many parents and students in attendance, and it was fun to see such engagement and support.

Trustee Perez-Granados thanked everyone for the cards of appreciation. Dr. Perez-Granados has been attending SCHS soccer games, and has seen wonderful sportsmanship and enthusiasm displayed by students and fans alike.

Trustee Ranii thanked Superintendent Munro for making time to continue her school visits. At each school, I have observed very engaged students and that is very encouraging. Dr. Ranii was very impressed with the DeLaveaga Dual Immersion Program and the Harbor High School Career Technical Education classes. Dr. Ranii encouraged everyone to send good thoughts and wishes to the Montecito School District (her son is the Superintendent), which has had to relocate their entire district and all classes to Santa Barbara City College due to mudslides and flooding.

Trustee Tracy-Proulx noted that CSBA is advocating for funding to address lost school days for the Santa Barbara area, so there may be some hope that the Montecito District can schedule some summer attendance days and recoup some lost learning time for students. Ms. Tracy-Proulx attended the Santa Cruz County School Boards Association Meeting and the Santa Cruz Martin Luther King Day March. Former California State Superintendent of Schools Delaine Eastin and current California gubernatorial candidate will be speaking at the Santa Cruz Democratic Party Headquarters on Thursday January 18 at 6:30 p.m. She is a very interesting speaker and I would encourage folks to attend.

### **Board President's Report**

Board President Vestal announced the Wellness Committee will meet on Thursday, January 18, 6:00 p.m. in the Harbor High School Food Services kitchen. Students are invited to all Wellness Committee meetings and their input is valued regarding food services and the district wellness policy.

### **APPROVAL OF MINUTES**

1. MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved the Minutes of the Regular Meeting on December 13, 2017 as submitted. Student Werlin-Martinez recommended a yes vote on this matter and Student Smith abstained as she was not present at the meeting.
2. MPS (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved the Minutes of the Santa Cruz City School Finance Authority Meeting on December 13, 2017 as submitted. Student Werlin-Martinez recommended a yes vote on this matter and Student Smith abstained as she was not present at the meeting.

### **Consent Agenda**

Board Member Threet asked to have Item 8.1.12.2.1. Miller Maxfield Lease Extension pulled for a separate vote, as she needs to recuse herself from the vote on this item. Following questions from Mr. Shonick regarding Item 8.1.8. Annual Fee Developer Report, Ms. Tracy-Proulx moved approval of the Consent Agenda, (less Item 8.1.12.2.1.) consisting of: Item 8.1.1. Personnel Actions – *Certificated*; Item 8.1.2. Personnel Actions – *Classified*; Item 8.1.3. Purchase Orders, Quotes and Bids; Item 8.1.4. Warrant Register; Item 8.1.5. Budget Transfers; Item 8.1.6. Gifts; Item 8.1.7. Disposition of Surplus Property; Item 8.1.8. Annual Fee Developer Report; Item 8.1.9. Revised Job Description: Lead Bus Driver; Item 8.1.10. Williams Quarterly Report; Item 8.1.11. Out of State Field Trip – Alternative Family Education; Item 8.1.12.1.1. Harbor High School: Agreement with Riverside COE for Transcript Analysis; Item 8.1.12.1.2. DeLaveaga Elementary: CSA-Playworks; Item 8.1.12.1.3. Special Education: Revised Master NPA Contract-ABRITE; Item 8.1.12.1.4. Special Education: Revised OOS Master NPS Contract-Alpine Academy; Item 8.1.12.2.2. Business: Contract with Digital Schools for ACA Reporting; Item 8.1.12.2.3. Transportation: Lease with A-Z Bus Sales for 2 buses for 3 months. Dr. Perez-Granados seconded the motion. The motion was approved by roll call vote, as follows:

**Roll Call Vote:** Coonerty – Yes      Perez-Granados – Yes      Ranii – Yes      Shonick – Yes  
Threet – Yes      Tracy-Proulx      Vestal – Yes

Students Smith and Werlin-Martinez recommended a yes vote on this matter.

**Item 8.1.12.2.1. Miller Maxfield Lease Extension @ 133 Mission Street, Santa Cruz, CA**

Following a clarifying question from Mr. Shonick, Ms. Tracy-Proulx moved approval of the item and Dr. Perez-Granados seconded the motion. The motion was approved by roll call vote, as follows:

**Roll Call Vote:** Coonerty – Yes      Perez-Granados – Yes      Ranii – Yes      Shonick – Yes  
Threet – Recuse      Tracy-Proulx      Vestal – Yes

Students Smith and Werlin-Martinez recommended a yes vote on this matter.

**Closed Session Items**

**8.2.1. Vote on Expulsions**

**8.2.1.1. Expulsion 5-17-18**

MSP (Tracy-Proulx/Ranii) 6-1, the Board of Education approved Expulsion 5-17-18 as submitted. Dr. Coonerty voted no.

**8.2.1.2. Expulsion 6-17-18**

MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved Expulsion 6-17-18 as submitted.

**8.2.1.3. Expulsion 7-17-18**

MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved Expulsion 7-17-18 as submitted.

**8.2.1.4. Expulsion 9-17-18**

MSP (Threet/Perez-Granados) 7-0, the Board of Education approved Expulsion 9-17-18 as submitted.

**8.2.2. Report of Closed Session Actions**

1. The Board of Education heard information on Expulsions 05-17-18, 06-17-18, 07-17-18 and 09-17-18 for a vote later this evening in Open Session.
2. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
4. There was no information to present to the Trustees regarding Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957).
5. The Board of Education provided direction to District Negotiator Parks regarding labor negotiations with the GSCFT for 2017-18. (Govt. Code 54957.6)
6. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA and the Board of Education provided direction on these matters.

Note: The Trustees will return to Closed Session at the conclusion of Open Session to further discuss the property at 133 Mission Street, Santa Cruz, CA.

**ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED**

**8.3.1. New Business: Accept District Audits**

Superintendent Munro introduced Crowe Horvath Representative Jeff Jensen to present the 2016-17 District Audits, including: 1) District General Financial Statements; 2) Bond Measure A Financial Statement and Performance Audit; 3) Bond Measure B Financial Statement and Performance Audit. Mr. Jensen reported that: the District is required to have an independent financial audit performed annually in accordance with audit standards established for K-12 schools by the State Controller; Article XIII A of the California Constitution requires school districts that have passed general obligation bonds under the provision of Proposition 39 to conduct an annual performance audit to ensure that

the funds have been expended only on the specific projects approved by the voters and specified by the Board of Education. The fiscal impact of these audits is: there was one (1) audit finding in the 2016-17 General Financial Statements, with a fiscal impact of approximately \$6,000 to the District; there is no fiscal impact to either the Bond Measure A Financial Statements or the Performance Audits and no fiscal impact to either the Bond Measure B Financial Statements or the Performance Audits. Following questions, comments and discussion, MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education accepted the 2016-17 District Audits. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

### **8.3.2. New Business: Limited Term Use Agreement with Gateway School**

Superintendent Munro reported that the agreement is a “win-win” on all accounts. It meets a need for Gateway, and for the District it contributes to 3 important goals:

1. It employs sound fiscal management of school district capital assets
2. It helps maintain the quality of life in the Natural Bridges neighborhood, and
3. It brings in revenue that will support the students of Santa Cruz City Schools.

The Superintendent recommends approval of the Limited Term Use Agreement.

**Public Comments:** Gateway School Board President Paula Grainger advocated for approval and reported that the Gateway community is very excited about the prospect of utilizing the 255 Swift Street property. Head of Gateway School Zachary Roberts advocated for the approval of the agreement. Earlier today, the Gateway Board approved the agreement unanimously. We are excited and look forward to the happy sounds of students on campus. School Neighbor, local business owner and Gateway parent Keri Waters expressed support for the agreement, and thanked all parties for collaborating to make the agreement come together.

MSP (Coonerty/Tracy-Proulx) 7-0, the Board of Education approved the Limited Term Use Agreement between Santa Cruz City Schools and Gateway School at 255 Swift Street, Santa Cruz, CA. Student Representatives Smith and Werlin-Martinez recommended a yes vote on this matter.

Board Comments: Dr. Coonerty thanked Mr. Gaffney for all his hard work on this project. This negotiation has taken a number of months, and many details for both parties were worked out through the process. This week, SCCS Trustee mailboxes were flooded with emails with comments from Gateway parents and supporters, and the messages were welcome.

Student Werlin-Martinez attended Gateway School and is pleased that this agreement will bring Gateway students closer to Santa Cruz City Schools.

### **8.3.3. Staff Report: Tier I Instruction – Visible Learning**

Mr. Wells introduced Elementary Curriculum Director Robb and Secondary Curriculum Director Hodges to report to the Trustees regarding the visible learning instructional focus. The purpose of visible learning is: to ensure every child has a teacher who uses research-based, high-yield instructional strategies to engage and support all students in their learning and in reaching their full potential; to provide a unified focus for instruction that allows collaboration and a way to systematically improve instruction, thus improving outcomes for our students. Following the presentation, Board Members asked questions and made comments. This report was informational in nature, and no actions were taken by the Trustees regarding this matter.

**8.3.4. Staff Report: Personnel Commission Update**

Classified Personnel Director Houser reported to the Trustees regarding this matter. Information included an update on the members of the Personnel Commission, the annual date concerning new hires, promotions and FTE, and a review of the ongoing classified position classification study. Board Members are invited to the Ewing Final Classification Study on February 6, 2018, 4:00 p.m., in Room 312 of the District Office. This report was informational in nature, and no actions were taken by the Trustees regarding this matter.

**Recess:** Board President Vestal called for a short recess at 8:18 p.m.

**Reconvene:** Board President Vestal reconvened this meeting at 8:27 p.m.

**8.3.5. New Business: Lease/Leaseback Agreement for Bay View and DeLaveaga Elementary Schools**

Superintendent Munro introduced Facilities Director Miller to report to the Trustees. Mr. Miller recommended approval of the lease-leaseback contracts with Flint Builders Inc. for preconstruction services for the Bay View and DeLaveaga sites modernization project and authorization to move forward with pursuing scope and pricing for future lease-leaseback contracts for construction services on this project. During comments, questions and discussion, Board Member Threet pointed out a typo on page 2 of the agreement that will be corrected. MSP (Tracy-Proulx/Ranii) 7-0, the Board of Education approved the lease/leaseback agreement for preconstruction services for Bay View and DeLaveaga and authorized pursuing scope and pricing for future lease/leaseback contracts for construction services on this project. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

**8.3.6. New Business: Adopt the CEQA Negative Declaration for the Harbor High School Field Project**

Superintendent Munro introduced Facilities Director Miller to report to the Trustees. Mr. Miller stated that the California Environmental Quality Act (Section 15072) requires the District to perform a study of the Harbor High School Athletic Field improvement project for potential impacts. The study was completed and none were evident. The initial study and negative declaration was published and circulated for review and comment by the public and other interested parties, agencies, and organizations for a 30-day public review period from November 1, 2017 through December 1, 2017. No actionable comments were received. MSP (Ranii/Coonerty) 7-0, the Board of Education adopted the CEQA Negative Declaration for the Harbor High School Athletic Field project. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

**8.3.7. New Business: CSBA Board Policies October 2017 Updates-First and/or Final Reading**

MSP (Tracy-Proulx/Threet) 7-0, the Board of Education approved the policies for first reading. The policies will return for final approval on February 14, 2018, including some language revisions from Superintendent Munro in revised Board Policy 0460 Local Control and Accountability Plan. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

**8.3.8. Information Item: Superintendent's Mid-Year Update**

On September 13, 2017, Superintendent Munro presented a report detailing her goals and objectives for the 2017-18 school year. Tonight, the Superintendent spoke about the progress that has been made towards these goals. In addition, Superintendent Munro provided an executive summary of efforts towards meeting district goals since 2014. Board Members made comments and asked questions and Superintendent Munro clarified information for the Trustees. The Superintendent shared that at the Board Study Session on January 31, she will bring forward for a first review revised

District Goals and Metrics. Dr. Coonerty commented that under the direction of Superintendent Munro, the District has increased communications with both the school community and the general community in a very positive way and folks feel confident and informed about the direction and administration of the District. This was an informational item, and no actions were taken by the Board of Education regarding this matter.

**9. Adjournment of Meeting**

As there was no further Open Session business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 9:15 p.m.

**10. Return to Closed Session**

The Board of Education returned to Closed Session at 9:16 p.m.

**11. Report of Actions in Closed Session**

Board President Vestal reported that the Board of Education provided direction on the property located at 133 Mission Street, Santa Cruz, CA.

**12. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 9:55 p.m.

**Board Meeting Schedule Information**

1. The Regular Meeting/Board Study Session: District Goals, Resources & Alignment on January 31, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
2. The Regular Meeting on February 14, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on February 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting on March 7, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on March 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on April 18, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on April 25, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on May 9, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting/Board Self-Evaluation/Study Session for the Budget: May Revise on May 23, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
10. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
11. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

\* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

***<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>***

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Claudia Vestal, President  
Board of Education