

**MINUTES OF THE REGULAR MEETING/GOVERNANCE SESSION  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
May 23, 2018**

**Convene Closed Session**

Board President Vestal called this Closed Session Meeting to order at 5:30 p.m. in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.

**Public Comments for Closed Session Agenda Items**

SCCCE President Chacanaca, SCCCE Vice Presidents Rodriguez and Adams addressed the Trustees regarding SCCCE negotiations for 2018-18 and moving forward. Paperwork was provided to the Board members with information pertinent to the bargaining unit.

**Convene Open Session**

Board President Vestal called this Regular Meeting Open Session to order at 6:14 p.m. in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.

**Attendance at Meeting**

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Kris Munro, Superintendent  
Patrick Gaffney, Assistant Superintendent, Business Services  
Molly Parks, Assistant Superintendent, Human Resources  
Members of the Audience

**Welcome and Format**

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**Agenda Changes**

Board Recording Secretary Lentz noted a revised agenda has been provided with the addition of the Closed Session Action Report – the change is highlighted in yellow.

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

MSP (Tracy-Proulx/Coonerty) 7-0, the Board of Education approved Minutes of the Regular Meeting on May 9, 2018.

## GENERAL PUBLIC BUSINESS

### Consent Agenda

Ms. Threet pointed out that the funds paying for Item 6.3.5. Contract: Garland-flooring materials for Mission Hill MS and Item 6.3.6. Contract: Watertight Restoration-flooring repair services for Mission Hill MS come from Bond Measure A – so the motion for approval should contain this correction. Board Member Shonick asked clarifying questions and requested Mr. Gaffney to provide narratives for Item 6.3.1. Contract: Garland-roofing materials for Mission Hill MS, Item 6.3.2. Contract: Garland-roofing materials for Gault ES and Item 6.3.3. Contract: Landscape Structures-materials for the Small Schools playground. Ms. Threet asked a clarifying question regarding Item 6.2.4. Contract: E3 Systems-internet cabling for 133 Mission Street, Santa Cruz. Ms. Threet will pull this item for a separate discussion and vote. Ms. Tracy-Proulx moved approval of the Consent Agenda, minus Item 6.2.4. Contract: E3 Systems, which has been pulled for a separate vote, and containing the provision that the Bond Measure funds expended for the contracts in Item 6.3.5. Garland flooring materials for Mission Hill MS and Item 6.3.6. Watertight Restoration flooring repairs for Mission Hill MS will come from Bond Measure A. The Consent Agenda items for consideration in this motion are: Item 6.2.1. Business: Contract: Aero-Environmental Consulting-133 Mission Street, SC; Item 6.2.2. Business: Contract: Cruzio-Internet Service Agreement for 133 Mission Street, SC; Item 6.2.3. Business: Contract: ConvergeOne-Meraki network for 133 Mission Street, SC; Item 6.2.5. Business: Contract: JIVE-purchase of phones and monthly service for 133 Mission Street, SC; Item 6.3.1. Bond Projects Contract: Garland-roofing materials for Mission Hill MS; Item 6.3.2. Bond Projects Contract: Garland-roofing materials for Gault ES; Item 6.3.3. Bond Projects Contract: Landscape Structures-materials for the Small Schools playground; Item 6.3.4. Bond Projects Contract: Western Design Flooring-materials for the Natural Bridges portable; Item 6.3.5. Bond Projects Contract: Garland-flooring materials for the Mission Hill MS locker room; Item 6.3.6. Bond Projects Contract: Watertight Restoration-flooring repair for the Mission Hill MS locker room. Ms. Threet Seconded the motion. This motion was passed by the following **roll call vote**:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx-Yes	Vestal – Yes	

### Item 6.2.4. Business: Contract: E3 Systems-Internet cabling for 133 Mission Street, Santa Cruz, CA

Ms. Threet moved approval of this contract in a dollar amount up to \$33, 826.37, but not including the name of the vendor, in order to leave room for the receipt of other possibly lower bids. Ms. Tracy-Proulx seconded the motion. This motion was passed by the following **roll call vote**:

<b>Roll Call Vote:</b> Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx-Yes	Vestal – Yes	

### Closed Session Item

#### **7.1. Report of Closed Session Actions**

1. The Board of Education heard an update from and provided direction to Ms. Parks regarding negotiations with the SCCCE for 2017-18.

## GOVERNANCE/STUDY SESSION

### **8.1. BOARD GOVERNANCE**

Facilitator Post presented the results of the Annual Board Self-Evaluation. The Trustees discussed their responses and the overall results of the evaluation.

The Trustees discussed Governance issues and meeting pace and flow, including; the new cover sheet for bond project consent agenda items; a discussion on the dollar amount “ceiling” for

bond project consent agenda items; checks and balances on bond expenditures; interactions with trustees during meetings; the Governance Handbook, including revisions that resulted from the January 31, 2018 Governance Session; continuation of the Board/Community meetings. Some of the agreements resulting from discussion were: in general, any bond project contract expending more than \$1 million dollars will be put on the "Items to be Discussed and/or Transacted" portion of the agenda; checks and balances on bond expenditures will be provided in quarterly reports, but staff will continue to review ideas to provide more information without causing an inequitable workload for staff; more training for student representatives will be considered moving forward.

Superintendent Munro presented the Governance Calendar for 2018-19 and discussed items that have been added per previous Board Member request, as well as ideas for upcoming study sessions. The Board agreed to: add an additional Governance Session on April 24 during the 2018-19 school year for Governance and Self-Evaluation; devote the entire Study Session on May 29 to Budget.

Board President Vestal noted that Mr. Shonick is very interested in supporting students and programs through participation on the Bay Sci Vertical team. The Board President nominated Mr. Shonick for this committee assignment, and the Trustees thanked Mr. Shonick for his interest, support and participation on behalf of the District.

## **8.2. 2018-19 BUDGET PREVIEW**

Mr. Gaffney shared that the district is working to prepare an Executive Summary of the Budget and provide information that will be easily distributed and easily understood. The 2018-19 Budget will come forward for a Public Hearing and discussion on June 13 and come back to the Trustees for approval on June 20. Information reported by Mr. Gaffney included: a review of the previously agreed upon SCCS guiding budget principles; a review of budget assumptions and highlights; revenue and expenditure summary; impact to fund balance; revenue sources and projections; expenditure projections; general fund summary of restricted and unrestricted sources; multi-year budget assumptions; multi-year projections; funding descriptions (glossary of federal and state terms).

## **8.3 MEETING EVALUATION**

Facilitator Post provided a handout to the Trustees that will allow them to evaluate tonight's meeting. The Board Members can fill this out at home and return it to Ms. Post, who will compile the information and send it out to Trustees as soon as possible.

## **9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 9:14 p.m.

## **Board Meeting Schedule Information**

1. The Interdistrict Transfer Appeal Hearings Meeting on May 30, 2018, 5:30 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
2. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

3. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

\* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

***<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>***

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Claudia Vestal, President  
Board of Education