



# NOTES/AGENDA

# 11-12

<b>PROJECT CLIENT</b>	SCCSD-Measure A Mission Hill Middle School Santa Cruz City Schools	<b>NEXT MEETING DATE</b>	8/26/2020
		<b>PREVIOUS MEETING</b>	8/5/2020
		<b>PROJECT #</b>	17-006

<b>DISTRICT</b>	<b>INVITED</b> Kat McElwee Jim Monreal Trevor Miller Chris Garcia	<b>PRESENT: 06/24/20</b> Kat McElwee Chris Garcia
<b>BA</b>	Mark Bartos, Neal Sellers	Mark Bartos

## Monthly Meeting with Principal

NUMBER	SUBJECT DATE	OPTIONS	NOTES
<b>Projects Under Construction</b>			
11-01	08/05/20	Update Current site issues Review small projects Review major projects	<ul style="list-style-type: none"> <li>Fence: Post Meeting note: Constructions started 8/6/20</li> <li>Handrails. Approved. Shop drawing. Fabrication in plant.</li> <li>Data Head End almost complete: no update 8/5/20</li> <li>Card Access: Key Schedules: no update 8/5/20</li> </ul>
12-01	08/26/20	Update: Online Meeting Current site issues Review small projects Review major projects	
<b>Design Development</b>			
11-02	08/05/20	Update Input and Feedback. Any revisions to site priorities/budgets.	<ul style="list-style-type: none"> <li>Schedule for new building as reviewed with district. No change</li> <li>Chris will assist with getting electrical engineer access to switchgear.</li> </ul>
12-02	08/26/20	Update Input and Feedback. Any revisions to site priorities/budgets.	
<b>Upcoming Construction</b>			
11-03	08/05/20	Update Review next projects Review logistics/teacher moves	<ul style="list-style-type: none"> <li>Auditorium: Flooring complete. Principal indicates satisfaction. Next lighting, walls and ceiling tile. Kat indicated that auditorium will be available during fall semester for work.</li> <li>Envelope Schedule: Kat would like envelope project to go out to bid ASAP. BA to package for bidding in September.</li> </ul>
12-03	08/26/20	Update Review next projects Review logistics/teacher moves	
<b>Principal's Forum</b>			
11-04	08/05/20	Project concerns / thoughts	<ul style="list-style-type: none"> <li>New Trash/Recycling delivered today. During Meeting.</li> <li>Mail Box. Mark to finalize sourcing.</li> </ul>
12-04	08/26/20	Project concerns / thoughts	