

20 Hints to Help You Get Hired

1. Good personal appearance
2. Speak clearly
3. Be on time for the interview
4. Show interest and enthusiasm
5. Be confident, not cocky
6. Don't make money the most important thing
7. Be willing to start at the bottom
8. Have a purpose or goal
9. Be courteous, have good manners
10. Don't talk badly of past bosses
11. Look the interviewer in the eye
12. Have a firm handshake
13. Be decisive
14. Neat application with no blanks
15. Have knowledge of the position you're applying for
16. Show interest in the company
17. Be able to take criticism
18. Express appreciation for the interviewer's time
19. Ask questions about the job
20. Be definite in your responses to questions