

PROJECT	SCCSD-Measure B Westlake Elementary School	NEXT/THIS MEETING: 21	11/24/2021
CLIENT	Santa Cruz City Schools	PREVIOUS MEETING: 20	10/27/2021
		PROJECT #	17-007
	INVITED	PRESENT 09/29/21	
DISTRICT	Clyde Curley Trevor Miller, Chris Garcia, Jim Monreal, Sam Rolens	Clyde Chris Garcia, Trevor Miller, Jim Monreal, Sam Rolens	
BA	Mark Bartos, Art Martinez, Brian Anderson, Mojgan Aghamir	Mark, Art, Brian, Mojgan	

Monthly Meeting with Principal

NUMBER	SUBJECT DATE	OPTIONS	NOTES
Projects Under Construction			
20-01	10/27/21	Update Current site issues Review small projects. Review major projects	<i>Switchgear</i> <ul style="list-style-type: none"> PG&G schedule to switchover over winter break (depends on GC being on schedule) GC working on as built for AT&T. After AT&T receives AT&T can begin the work. Mojgan/Kiah will notify GC to add more plywood over mud between the boiler room and MPR: for Custodians per Clyde Road is anticipated to be open and accessible by early January (substantial completion date) <i>Painting</i> <ul style="list-style-type: none"> Punch list is anticipated to be done by 28 October 2021 BA to send the punch list to Clyde
20-02	11/24/21	Update Current site issues Review small projects. Review major projects	
Design Development			
20-02	10/27/21	Update Input and Feedback. Any revisions to site priorities/budgets.	<i>Modular Classroom</i> <ul style="list-style-type: none"> Team met with teachers on 29 October. No significant changes. BA will rearrange furniture layout to accommodate a minimum of 30 students. Clyde to check with all grade levels if they need cubbies. Open shelving option instead of cubbies has been taken into consideration. Clyde to set up meeting with the music teacher and a primary grade teacher.
21-02	11/24/21	Update Input and Feedback Any revisions to site priorities/budgets.	
Upcoming Construction			
20-03	10/27/21		Site Utilities Next year
21-03	11/24/21		
Principal's Forum			
20-04	10/27/21	Project concerns / thoughts	<ul style="list-style-type: none"> TM to meet with CC re: roof overflowing area. BA to check drawings if there was something that the contractor should have provided gutter at overflow location
21-04	11/24/21		